

Oscar Grady Library Board Meeting Minutes

November 08, 2022

Members & Guests Present

Present: Kris Becker, Joe Caban (ZOOM), Mary Jo Hansen, Emily Laws, Sonia Lear, Heidi Rettler, Holly Skelton (ZOOM).

Absent: Peter Janus, Marcella Wilde.

1) Call to Order

President S. Lear called the meeting of the Oscar Grady Library Board to order at 6:00P in person and via ZOOM.

2) Statement of Public Notice

The Statement of Public Notice was properly posted.

3) Citizen Comments

None.

4) Approval of Minutes from Prior Meetings

The October 11, 2022, meeting minutes were approved as amended.

5) Financial Reports

The October 2022 CSRF bills and General Fund Financial Reports were presented and reviewed with the Board by E. Laws. Grants were moved to their own category as requested at the October meeting. The Miscellaneous expenses were inadvertently removed; they will be added back into the November 2022 report.

A motion was made, seconded, and passed to accept the September & October 2022 CSRF bills and General Fund Financial Reports as amended.

6) Book Return

The outdoor book return bottom has rusted through and fallen off; it needs to be replaced as soon as possible. Matt Karpinski, Grafton Fire Department, is coming to the building to see where an additional indoor book return could be added to the building.

The Board discussed options for replacing the outdoor book return as a short-term solution and adding an additional indoor book return, as a long-term solution. The replacement outdoor book return could then be sold once the indoor book return is complete.

A motion was made, seconded, and passed to purchase a new book return, item cost not to exceed \$5,500, to replace the broken book return.

7) Internet Policy Review

The Internet and Acceptable Use Policy update was presented to the Board by E. Laws. The board discussed the recommended updates.

A motion was made, seconded, and passed to add the general policy statement "The Oscar Grady Public Library Board has adopted the (name) Policy which is subject to change without prior notice to the public. This policy is maintained by the Library Director who assures that it is available to the public in print format and on the Library's website." to all library policies.

A motion was made, seconded, and passed to accept the Internet and Acceptable Use Policy as amended.

8) Strategic Planning

E. Laws presented the Strategic Planning 2023 proposal to the Board. H. Skelton volunteered to be the Board representative in this process.

A motion was made, seconded, and passed to accept the 2023 Strategic Planning proposal as submitted by E. Laws.

9) Director's Report

E. Laws presented the Director's Report to the Board. The Halloween magic show was a tremendous success. J. Gallo would like to host a family oriented event monthly. The library would like to be a Memory Café site in collaboration with the Aging and Disability Resource Center, beginning in 2023. Tax preparation help will not be available at the library for the 2022 tax year; Cedarburg and Mequon will offer it. Hosting a Community Read in Port Washington/Saukville is being investigated for the future. The lockers are installed and being tested. The bugs are being worked out now. This has pushed back the locker launch date to mid-November.

The WLA conference was exceptionally good; E. Laws thanked the board for recommending her attendance. The Neenah library packaged book kits by age and theme to circulate items to patrons. Book challenges were a hot discussion topic. This policy is on the agenda for December. E. Laws attended twelve programs in 2.5 days.

The budget information should be back from the Village in December. E. Laws will share the approved budget with the Board at the next meeting.

10) Communications

None.

11) Other Matters

None.

12) Adjournment

A motion was made, seconded, and passed to adjourn the meeting at 7:32P. The next meeting date will be Tuesday, December 13, 2022. The meeting will be in-person at the library and via ZOOM.

Minutes respectfully submitted by: Heidi Rettler