

**\*\* ARCHITECTURAL REVIEW BOARD MEETING \*\***

**November 2, 2022**

**SAUKVILLE POLICE DEPARTMENT  
649 E GREEN BAY AVE  
SAUKVILLE, WISCONSIN**

The meeting was called to order at 6:00 p.m. by Jim Nowlen.  
The Statement of Public Notice was given by Dawn Wagner.

Members Present: Jim Nowlen, Pete Janus, Chuck Prendergast, and Holly Skelton-Via Zoom

Others Present: Dawn Wagner, Andy Hebein, Scott Fischer

**Review a request for the installation of a Sunroom at 201 N. Riverside Dr., submitted by Michael Stroede - Contractor Champion Window Company of Milwaukee, LLC - Shavonda Green Agent.**

**Janus/Skelton made a motion to approve the request for the installation of a Sunroom at 201 N. Riverside Dr., submitted by Michael Stroede - Contractor Champion Window Company of Milwaukee, LLC - Shavonda Green Agent.**

- Contingent upon the items listed in the 09/20/22 memorandum from the Building Inspector. (Attached).

Motion Carried.

**Review a request for the installation of a Replacement Shed at 530 Deer Pass Rd., submitted by Brad Haas-Owner**

**Skelton/Janus made a motion to approve the request for the installation of a Replacement Shed at 530 Deer Pass Rd., submitted by Brad Haas-Owner.**

- Subject to final review and approval by the Building Inspector.
- With the Understanding that one of the following will occur by 12/31/2023:
  - Fence will be replaced along the rear lot line, screening the shed from Colonial Parkway.
  - Landscaping will be installed along the rear lot line, screening the shed from the Colonial Parkway.

Motion Carried.

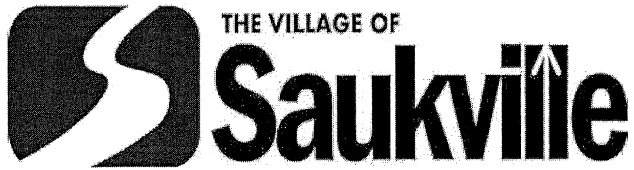
**OTHER MATTERS**

None

**ADJOURNMENT**

Janus/Skelton made a motion to adjourn. Motion carried at 6:15 p.m.

  
Dawn Wagner  
Village Administrator



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639 E. Green Bay Avenue • Saukville, WI 53080  
Ph: 262-284-9423 • FAX: 262-284-9527  
[www.village.saukville.wi.us](http://www.village.saukville.wi.us)  
[villagehall@village.saukville.wi.us](mailto:villagehall@village.saukville.wi.us)

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September 20, 2022

Saukville Architectural Review Board  
639 East Green Bay Avenue  
Saukville, WI 53080

Re: Staff Comments for Arch. Board Review  
201 N. Riverside Drive, Saukville

Dear Committee Members,

Per your request I have reviewed the request for an enclosed Sun Room Addition submittal and have indicated below my comments:

- A separate Building and Electrical Permit will be required for the construction of the enclosed sun room. Permits shall be applied for on the Village's new Permit Portal System.
- There shall be a separation between the house and sunroom (existing doors and windows shall remain in place) or applicant will be required to submit new Heat Loss Calculations to verify that the furnace size is adequate to handle the additional heating and cooling loads.
- All mud, stone and debris tracked onto the Village Streets shall be cleaned up at the end of each day and on an as-needed basis due to site conditions.
- Roof panel(s) shall not be hung off of the existing house roof structure.

If you have any further questions or need additional information please contact me at your earliest convenience. I can be reached by email at [jmicech@village.grafton.wi.us](mailto:jmicech@village.grafton.wi.us) or by phone at (262) 375-5305.

Thank you,

James S. Micech  
Building Inspector  
Village of Saukville