

*****FINANCE MINUTES*****

October 28, 2019

**MUNICIPAL CENTER
SAUKVILLE, WISCONSIN**

Trustee Maglio called the meeting to order at 6:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present (by phone), Scott Fischer-present, Dave Maglio-present, Trevor Seitz-absent, Jim Nowlen-present, Richard Belling-present and Andy Hebein-present.

Others Present: Steve Riffel-CSS, LLC, Dawn Wagner, Vicki Lee, and Dan Benson-Ozaukee Press.

2020 BUDGET DISCUSSION

Administrator Wagner reviewed the draft budget as presented. The proposed budget meets the levy limits and the estimated Expenditure Restraint Program Requirements. Final numbers have not been received by the State of Wisconsin yet. The operating budget increased by 1.72% and the Capital Budget decreased by .18%. Overall the increase is 1.624%. Debt service increased by .9687% which is due to the 2019 Borrowing for the Fire Truck, Ambulance, Tower and Bucktrout Road Project and the DPW Equipment - Trucks. These projects are all committed. The levy for the operating, capital and debt service without TID has a decrease of 2.52%. Including TID, the levy has a 2.87% increase. Assessed value of the Village increased over 5 million dollars. In summary, a house valued at \$200,000 will have their tax bill increase by \$30.00; \$250,000 will increase by \$37.50 and \$300,000 will increase by \$45.00. The Public Hearing should be set for November 18th at 7:45 p.m. with Village Board to follow at 8:00 p.m.

Nowlen/Belling made a motion to set the Public Hearing for the Village of Saukville 2020 Budget, November 18th at 7:45 p.m. Roll call vote with all in favor. Motion carried.

The Water and Wastewater Budgets have already been reviewed. They will be put on the November 5th Village Board agenda for final review and approval.

CLOSED SESSION: PURSUANT TO WISCONSIN STATUTE § 19.85(1)(C), CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, THE VILLAGE BOARD MAY DISCUSS AND TAKE ACTION INVOLVING THE CANDIDATES FOR THE POSITION OF FIRE CHIEF AND WHETHER TO CONSIDER ISSUING A CONDITIONAL OFFER TO A CANDIDATE, AND THE BOARD MAY DISCUSS THE POSSIBLE REORGANIZATION OF THE FIRE DEPARTMENT AND THE SPECIFIC REASONS AND EFFECTS INVOLVING SPECIFIC INDIVIDUAL EMPLOYEES

Belling/Nowlen made a motion to go into Closed Executive Session at 6:08 p.m. pursuant to Wisconsin Statute § 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, the Village Board may discuss and take action involving the candidates for the position of Fire Chief and whether to consider issuing a conditional offer to a candidate, and the Board may discuss the possible reorganization of the Fire Department and the specific reasons and effects involving specific individual employees. Roll call vote taken with all in favor. Motion carried.

RECONVENE TO OPEN SESSION

Belling/Fischer made a motion to reconvene to open session at 6:30 p.m. Motion carried.

Open Session: The Village Board may take action to narrow the pool of Fire Chief candidates and may discuss and take action to continue the hiring process and to issue a conditional offer of employment to a Fire Chief candidate and may take action on the organizational structure of the Fire Department.

Nowlen/Fisher made a motion to authorize the Village Administrator to issue a conditional offer of employment to a Fire Chief candidate. Motion carried.

FIRE DEPARTMENT ORGANIZATIONAL STRUCTURE

Steve Riffel of CSS, LLC stated that part of the contract with the Village was to look at the Organizational Structure. The command staff in the Fire Department is very heavy. There would be a better flow of command and communications if only the core Fire and EMS staff were utilized. Currently there are three open positions: Assistant Chief of Operations, Assistant Chief EMS and Lieutenant EMS. The recommendation is to eliminate those positions and have the Captains/Lieutenants assume their duties. The Captains/Lieutenants will enjoy the additional responsibility and communication will flow better among the members.

Hebein/Nowlen made a motion to recommend to the Village Board the updated Fire Department Organizational Structure as presented. Motion carried.

OTHER MATTERS

Trustee Nowlen asked if the DPW was ready if it snowed tonight. Wagner said the Village of Saukville has great staff—they are all ready.

ADJOURNMENT

Hebein/Nowlen made a motion to adjourn. Motion carried at 6:38 p.m.

Vicki Lee
Treasurer