

### **\*\*\*FINANCE MINUTES\*\*\***

**October 24, 2022**

**SAUKVILLE POLICE DEPARTMENT  
649 E. GREEN BAY AVE.  
SAUKVILLE, WISCONSIN**

Village President, Barb Dickmann called the meeting to order at 6:00 p.m.

Village Administrator, Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, Scott Fischer-present, Andy Hebein-present, Trevor Seitz-present, Jim Nowlen-present, and Richard Belling-present, Peter Janus-present.

Others Present: Dawn Wagner

#### **2023 BUDGET DISCUSSION**

Wagner gave an overview of the updated draft of the 2023 proposed Revenue, Operating, and Capital Budgets.

Wagner stated that the Budget Workshop #2 budget as presented meets the State Levy Limit requirements and the Expenditure Restraint Program ERP Requirement (8.1%).

The propose budget includes:

- Wage adjustment for all full-time and permanent part-time employees.
- Voluntary wage increases for Police Officers.
- Fire/EMS Budget-
  - Funds (3) FT-FF/Paramedics (with pay steps)
  - Fire/EMS -Command Staff Stipend Increase (\$200/position)
  - No other adjustment to Fire/EMS
- Library Budget – includes wage & position adjustments. Wagner noted the \$15,000 budgeted transfer from the Library CSRF.
- CDA Transfer to the General Fund from \$42,500 to \$40,000.
- DPW Position – Start Sept. 1<sup>st</sup>– Wagner noted that we may have to start the new person sooner, if they do not have the CDL certification, because it's a 2-month class. Staff will monitor the 2023 budget.
- Operating Budget:
  - Total = \$4,051,950
  - Est. Wage & Fringe = \$2,829,220
  - \$1,223,730 – Non-Wage/Benefits

Reviewed Capital Equipment/Projects Budget. The Committee reviewed the proposed funding spreadsheet. No changes were proposed.

Wagner noted that by not funding (via Capt. Outlay / Levying) & using Fund Balance for the Police Squad & Streets, as well as other capital items will cause a structural challenge for future budgets. Moving forward

the Village will have to do one of the following: increase the levy to cash fund for these items, borrow for equipment/projects, use Fund Balance (if available), or not fund them.

Dickmann expressed concern about creating a structural challenge for future Capital budgets.

The level of Fund Balance availability & potential utilization will be reviewed with the Village's Financial Advisor annually at budget time and during the discussion about the Village's Financial Management Plan.

A Reimbursement Resolution will be prepared for the Street Sweeper. This will allow the Village some financial flexibility on how it is funded.

Fischer question Legislative (Village Board) portion of the operating budget. He had question about Dues & Subscriptions & Training & Gratuities. Wagner explained those line-items.

Wagner stated that the proposed budget, utilizing an estimate assess valuation (due to DOR is still reviewing 2 industrial properties) will result in estimated tax rate of \$6.8223 that is a .1161 increase, 1.7311%

Hebein stated that the proposed budget prioritizes Public Safety - Police & Fire/EMS, it provides for a planned utilization of some of the Fund Balance to fund capital equipment/projects. He noted that the Village is a growing community and funding for services & equipment need to be included in the budget.

Janus stated that he appreciated all the work that Wagner put into this proposed budget based on the Budget Workshop discussion & that he feels good about it.

The consensus of the Committee was to move forward with the proposed budget.

**Belling/Hebein moved to** set the Public Hearing for the 2023 Budget for Monday, November 28<sup>th</sup> at 6:45 pm. Motion carried.

#### **OTHER MATTERS**

None.

#### **ADJOURNMENT**

**Seitz/Hebein made a motion** to adjourn. Motion carried at 7:04 p.m.

Julie Friede  
Village Clerk