

Oscar Grady Library Board Meeting Minutes

October 11, 2022

Members & Guests Present

Present: Kris Becker, Joe Caban, Mary Jo Hansen, Peter Janus, Emily Laws, Sonia Lear, Marcella Wilde.

Absent: Heidi Rettler., Holly Skelton

Staff Guests: Hope Holland Mullins

1) Call to Order

President S. Lear called the meeting of the Oscar Grady Library Board to order at 6:05 PM in person.

2) Statement of Public Notice

The Statement of Public Notice was properly posted.

3) Citizen Comments

None.

4) Approval of Minutes from Prior Meetings

The September 22, 2022, meeting minutes were approved as submitted.

5) Financial Reports

The September 2022 CSRF bills and General Fund Financial Reports were presented and reviewed with the Board by E. Laws.

After discussion, The Board decided to hold off approving both reports until E. Laws gets clarification about certain line item amounts from Dawn Wagner.

6) Adult & Teen Services Manager & Children's Service Manager Position Descriptions

The Board discussed changes in two position descriptions that now have management responsibilities. A motion was made, seconded, and passed to accept the position descriptions as submitted.

7) Circulation Policy Review

A motion was made, seconded, and passed to accept the Circulation Policy as amended. Motion carried.

8) Director's Report

Directors report submitted by E. Laws as a separate document. Recommendations the Board had per the report :

Item 2, parts a to e. Board would like this data to be included in directors' report on a quarterly basis.

Item 2, Part d. Not to delete any inactive patron records right now.

9) Communications

None.

10) Other Matters

The Board highly recommends that E. Laws attend the Wisconsin Library Association Annual Conference in November for a cost of \$365.

11) Adjournment

A motion was made, seconded, and passed to adjourn the meeting at 7:28PM The next meeting date will be Tuesday, November 08, 2022. The meeting will be in-person at the library.

Minutes respectfully submitted by: Mary Jo Hansen