

# Oscar Grady Library Board Meeting Minutes

September 22, 2022

## **Members & Guests Present**

Present: Kris Becker, Joe Caban, Mary Jo Hansen, Peter Janus, Emily Laws, Heidi Rettler, Holly Skelton, Marcella Wilde.

Absent: Sonia Lear.

Staff Guests: Julie Gallo, Hope Holland Mullins.

Village Guests: Dawn Wagner (Village Administrator).

### **1) Call to Order**

Vice-president Joe Caban presided in President Sonia Lear's absence.

Joe Caban called the meeting of the Oscar Grady Library Board to order at 6:02P in person.

### **2) Statement of Public Notice**

The Statement of Public Notice was properly posted.

### **3) Citizen Comments**

None.

### **4) Approval of Minutes from Prior Meetings**

The August 09, 2022, meeting minutes were approved as submitted.

### **5) Financial Reports**

The January 01 – September 22, 2022, CSRF bills and General Fund Financial Reports were presented and reviewed with the Board by E. Laws.

A motion was made, seconded, and passed to accept the January 01 – September 22, 2022, CSRF bills and General Fund Financial Reports as submitted.

### **6) 2023 Library Budget**

E. Laws presented the proposed 2023 budget to the Board, with support from D. Wagner. The board discussed the budget and proposed staff restructuring.

A motion was made, seconded, and passed to have E. Laws present the proposed 2023 budget to the Village Board as submitted.

A motion was made, seconded, and passed to recommend that Library staff receive a wage increase in line with the other Village municipal employees for the 2023 budget period.

### **7) Director's Report**

The new Library Director, E. Laws, introduced herself to the Board. She gave the update on the AARPA grant lockers, solar benches, and fire pit installation. The System approval to add the lockers as a branch in the system is in process. This will allow patrons to request that items be sent directly to the lockers. Staff will be trained on locker use very soon. Two of the three solar benches are here at the DPW. One bench is still in transit. The bench install will be weather and building supply availability dependent. One bench will be in the west lawn and two will be in the east lawn area. E. Laws will coordinate the install with DPW.

The Book Club met earlier this week. 4K Literacy Night is coming up next week at 6P on Wednesday, September 28<sup>th</sup>. Several Board members are volunteering to assist J. Gallo with this event. The website update is starting as well.

The open staff positions have been posted; interviewing and hiring will follow.

E. Laws will meet the Saukville Elementary School Principal tomorrow. E. Laws will be doing a community tour of the local agencies to familiarize herself with our community. E. Laws is comfortable developing a strategic planning committee in 2023. A collaboration with WILS is an option; information was handed out to the Board. The cost involved is approximately \$2,000.

The library will be participating in the Ozaukee County Talks about Race Collaboration 2023. The library participated in this program in the past. The library will host a book discussion in January/February 2023 as part of the program.

The Passport Acceptance program is also continuing to move forward.

The Monarch System will be discontinuing the Gale Courses offering due to high cost and low usage. The Monarch System library directors voted to add the VEGA Discovery layer. Details will follow on this new offering.

### **8) Communications**

None.

### **9) Other Matters**

The board welcomed E. Laws to the library and introduced themselves.

### **10) Adjournment**

A motion was made, seconded, and passed to adjourn the meeting at 7:21P. The next meeting date will be Tuesday, October 11, 2022. The meeting will be in-person at the library.

**Minutes respectfully submitted by:** Heidi Rettler