

Oscar Grady Library Board Meeting Minutes

August 09, 2022

Members & Guests Present

Present: Kris Becker, Joe Caban, Mary Jo Hansen, Peter Janus, Sonia Lear, Martin Morante, Heidi Rettler, Holly Skelton.
Absent: Marcella Wilde.

Staff Guests: Steven Beloin, Julie Gallo, Hope Holland-Mullins, Sharyn Kalies.

Village Guests: Barb Dickmann (Village President), Dawn Wagner (Village Administrator).

1) Call to Order

Sonia Lear called the meeting of the Oscar Grady Library Board to order at 6:00P in person.

2) Statement of Public Notice

The Statement of Public Notice was properly posted.

3) Approval of Minutes from Prior Meetings

The July 12, 2022, meeting minutes were approved as amended.

4) Financial Reports

The February – July 2022 CSRF bills and General Fund Financial Reports are not yet available.

5) Library Director Search Committee Report

S. Lear stated that the committee has been focusing on tracking the emails and contacting applicants. The committee has narrowed the field from nine to three candidates. The committee has interviewed the three candidates. M. Morante stated that the decision of the committee was unanimous.

6) Closed Session

A motion was made, seconded, and passed to go into closed session. The closed session began at 6:06P.

7) Reconvene to Open Session

A motion was made, seconded, and passed to return to open session. The board returned to open session at 6:43P.

8) Action Relative to Closed Session

A motion was made, seconded, and passed for S. Lear and D. Wagner to contact the primary library director candidate and make a conditional offer of employment.

9) Interim Director's Report

M. Morante stated that the Summer Reading program ended July 28th with the party. It was a good program and a return to the regular programming style. J. Gallo had a fabulous program for the children where children from outside the community attended. Around 230 children and 141 adults/young adults registered for the program. Kudos to the staff for such a solid program.

The outdoor locker installation is moving forward. M. Morante requested that board members look at the area on the north/east side of the building where the bushes have been removed in preparation for the installation. The lockers arrived in the USA and are clearing customs; the delivery should be by the end of August. One solar bench has arrived and is being stored at the DPW; the remaining two are in transit. The outdoor fireplace has been delivered and is awaiting installation. The Monarch System connection is still in process; M. Morante will be meeting with Monarch this week to discuss this. The supplier will provide training materials. The Library Director, Interim Director, and Staff will facilitate the training. The installation should be completed by the end of August, if all continues to go according to plan.

M. Morante stated that the Passport Services Program liaison contacted him about the library's participation. Two employees have been trained, as required by the program guidelines. The new Library Director will be the official point of contact for the program. Additional information will be available at the next meeting.

The financial reports have not been issued yet for 2022. M. Morante checked in with the Village to make sure the library is on budget for the year.

There were issues with the alarm system. M. Morante had to contact the company to resolve the sensor issues. Unfortunately, the call was during emergency service call hours, resulting in an extra fee. The thermostats have been checked by DPW as well, due to setpoint problems.

10) Interim Director Position

S. Lear stated that M. Morante has submitted his resignation as Interim Director. His last day will be Wednesday, August 17, 2022. The board is incredibly grateful for his years of service and wishes him all the best.

J. Gallo has been offered and accepted the Interim Director position. Her hours will be increased to full time to support the staff and keep things going during the interim period.

A motion was made, seconded, and passed to appoint J. Gallo Interim Library Director with the annual salary of \$62,500, starting August 15, 2022.

11) Citizen Comments

Four staff members, Village President, and Village Administrator are in attendance; their names are listed above.

M. Morante spoke to the board about his decision and of his care for the library in the past, present, and future. S. Lear thanked M. Morante for his candor and honest words. S. Kalies spoke to the board and submitted her resignation. S. Lear thanked her for her words and dedication to the library and community. H. Holland-Mullens stated her feelings on the situation to the board and requested that the board take action to prevent this from happening again. S. Lear thanked her for her candor. S. Beloin stated his feelings on the situation and requested that the board follow through on preventing another situation like this from occurring in the future. He stated that the library board should be the group to set an example for the community moving forward. S. Lear thanked him for his suggestions and his honesty.

12) Communications

None.

13) Other Matters

S. Lear will not be at the next board meeting; J. Caban will be presiding on her behalf.

14) Adjournment

A motion was made, seconded, and passed to adjourn the meeting at 8:08P. The next meeting date will be Tuesday, September 13, 2022. The meeting will be in-person at the library.

Minutes respectfully submitted by: Heidi Rettler