

# **\*\*\*FINANCE MINUTES\*\*\***

June 18, 2019

**SAUKVILLE MUNICIPAL CENTER  
639 E. GREEN BAY AVE, SAUKVILLE, WI 53080**

Village President Barb Dickmann called the meeting to order at 7:00 p.m.

Village Clerk Mary Kay Baumann gave the Statement of Public Notice.

Members: Barb Dickmann-present, David Maglio-present, Scott Fischer-present, Richard Belling-absent, Jim Nowlen-present, Trevor Seitz-present, and Andy Hebein-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Ray Hartmann, and Ray deBruijn, Steve Rinzel, Steve Riffel, & Kyle Gulya

## **APPROVE CLAIMS FOR MAY 2019 IN THE AMOUNT OF \$224,391.82**

Maglio/Nowlen made a motion to approve claims for May 2019 as presented. Motion carried.

## **BUDGET WATCH**

Wagner stated that the Budget Watch is in the packet for review. The budget is trending well for this time of year.

## **INVESTMENT REPORT**

Wagner stated that the report is in the packets for review along with a summary from Vicki Lee.

## **RES. #1293 - 2018 COMPLIANCE MAINTENANCE ANNUAL (CMAR) REPORT**

Hartmann stated that this report is an annual requirement and must be approved by the Village Board through resolution.

Hartmann stated that the plant performed well last year receiving A's in all categories.

Hartmann stated that, due to a change in haulers, staff has had to spend more time inspecting fields than in the past. Hartmann stated that some fields have been overlapping with spreading and this is a concern for the Village as it could impact our permit with the DNR. The Village may have additional hauling costs moving forward.

Hartmann reported that staff has done an excellent job with preventative maintenance.

All staff has received their Operator Certifications and everyone is up to date.

Hartmann stated that Utilities has an Equipment Replacement Fund that is only used if need and currently has a healthy balance.

Hartmann reviewed the collection system.

Wagner stated that the Utility Department is doing a great job.

Fischer/Maglio made a motion to recommend to the Village Board approval of Res. #1293 -2018 CMAR Report as presented. Motion carried.

## **RES. #1294 - FUND BALANCE APPLIED - 2019**

Wagner stated that the Village currently has a strong fund balance.

The DPW currently has a piece of equipment that cannot be used until repairs are made. Estimated repairs are approximately \$16,000.

deBruijn stated that the bucket truck is inspected annually. During this year's inspection it was noted that the hydraulic hoses inside the boom were cracking. Due to the liability, the truck cannot be used until the repairs are made.

deBruijn stated that the repair costs are about 10% of what a new truck would be. deBruijn added that the truck itself is in great shape.

**Seitz/Nowlen made a motion** to recommend to the Village Board approval of Res. #1294 - Fund Balance Applied - 2019 for repairs to the bucket truck at a cost of \$16,000. Motion carried.

**CONCEPTUAL REVIEW OF WE ENERGY GROUP - SOLAR NOW PILOT PROGRAM**

**Hebein recused himself from discussion on this matter.**

Wagner stated that there is a possibility of using land by the Wastewater Treatment Plan for solar project.

Wagner stated that the zoning for that area would need to be modified.

At the point the Village has received a generic Terms Sheet. This is a non-binding agreement at this point.

Wagner stated that the Village needs to decide whether or not it wants to move forward exploring the program.

Hartmann stated that it looks like a great opportunity but, we do not want to jeopardize future expansion, that is why we modified the proposed location.

It was determined that the length of the program does not surpass the time frame that the area would be used for a future expansion of the Wastewater Treatment Facility.

**Nowlen/Seitz made a motion** to authorize staff to continue to explore the WE-Energy Group - Solar Now Pilot Program. Roll call vote was taken with Hebein recusing. Majority in favor. Motion carried.

**CONVENE TO CLOSED EXECUTIVE SESSION TO DISCUSS SPECIFIC PERSONNEL MATTERS INVOLVING SPECIFIC MEMBERS OF THE FIRE DEPARTMENT PURSUANT TO WISCONSIN STATUTE §19.85(1)(c)**

**Maglio/Fischer made a motion** to convene to Closed Executive Session to discuss specific personnel matters involving specific members of the Fire Department pursuant to Wisconsin Statute §19.85(1)(c). Roll call vote was taken with all in favor. Motion carried. At 7:20 p.m.

**RECONVENE TO OPEN SESSION**

**Nowlen/Maglio made a motion** to reconvene to Open Session. Motion carried at 8:25 p.m.

**OTHER MATTERS**

None.

**ADJOURNMENT**

**Maglio/Nowlen made a motion** to adjourn to July 23, 2019. Motion carried at 8:26 p.m.

Mary Kay Baumann  
Village Clerk