

BOARD OF REVIEW MINUTES

June 3, 2019

MUNICIPAL CENTER SAUKVILLE, WISCONSIN

Barb Dickmann called the meeting to order at 6:00 p.m.

Roll Call: Barb Dickmann-present; Gerald Dickmann-present; Donald Clark-present; Mary Kay Baumann-present; John Ross-present, and Scott Bartlein-present.

Others Present: Sarah Rathsack (Accurate Appraisal - Assessor)

Six (6) members of the Board of Review (BOR) were present.
Village Assessor: Sarah Rathsack - Accurate Appraisal
Village Attorney: Not present

Announcement that the Meeting of the Board of Review is now in Session.

Dickmann announced that the meeting of the Board of Review is now in session at 6:00 p.m. on June 3, 2019.

Designation of Clerk of the Board of Review

Mary Kay Baumann was designated the Clerk of the Board of Review for the June 3, 2019 Board of Review.

Nomination of Chairperson

J. Dickmann/Bartlein made a motion to appoint Barb Dickmann as Chairperson for the 2019 Board of Review. Motion carried.

Nomination of Vice-Chairperson

Bartlein/J. Dickmann made a motion to appoint Mary Kay Baumann as Vice-Chairperson for the 2019 Board of Review. Motion carried.

Board of Review Announcements

The Chairman made the following announcements:

- The Board of Review for the Village of Saukville is now in session for the year of 2019.
- This hearing is being recorded and we ask that only one person speak at a time.
- All persons giving testimony will be sworn in by the Clerk and will testify under oath.
- Required Training:

Let the record show that members B. Dickmann & Baumann have completed the training that meets the statutory requirement which requires that at least one member of the BOR go through the certified training within 2 years of the Board's first meeting.

The Chairman asked the Clerk the following

- Have you posted/published the Notices for the Board of Review as required by Statute? (Baumann - Yes)
- When was the Assessment Roll received? (Baumann - May 13, 2019)
- When was the Roll open for inspection (Open Book)? (Baumann - May 16th - 6 p.m. - 8:00 p.m.)
- Did you review the Roll for double assessments, imperfect descriptions, and other apparent errors? (Baumann - Yes, I would encourage members to review the Roll during the next couple of hours.)
- What is the approximate level of assessment? (Baumann - Approximately 91% - Market Value - per Accurate Appraisal)
- Did the Assessor sign the Affidavit, mail the required change notices, and provide the Guide for Property Owners and the Appeal Guide for Wisconsin Real Property Owners? (Baumann - Yes, the Assessor signed the Affidavit which states that the statutory requirements have been met.)
- Each person giving testimony will state:
 - a. their name
 - b. their address
 - c. state their business with the Board.

Swearing in of Village Assessor

Baumann swore in Sarah Rathsack, Accurate Appraisal, State of Wisconsin Certified Level 2 Assessor.

Baumann asked Rathsack if she had any comments.

Rathsack reviewed recent activity.

Verification of Signed Assessment Roll

Baumann verified that the Assessment Roll was signed by Sarah Rathsack.

Hearing Property Assessment Appeals

None.

Review of Objections and Testimony

None.

Assessor's Change to Assessment Roll

None.

ADJOURNMENT

Clark/Bartlein moved to adjourn the 2019 Board of Review. The meeting adjourned at 8:00 p.m.

Mary K. Baumann
Village Clerk