

*****FINANCE MINUTES*****

April 19, 2022

SAUKVILLE POLICE DEPARTMENT AND VIA ZOOM 649 E. GREEN BAY AVE., SAUKVILLE, WI 53080

Village President Barb Dickmann called the meeting to order at 6:00 p.m.

Village Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, Scott Fischer-present, Richard Belling-present, Jim Nowlen-present, Trevor Seitz-present, Andy Hebein-absent, and Peter Janus-present

Others Present: Dawn Wagner, Julie Friede, Chief Meyer, Dale Kropidlowski, Ray Hartmann, Scott Sternhagen-CLA (via Zoom), and Conner Carynski-Ozaukee Press

APPROVE CLAIMS FOR MARCH 2022 IN THE AMOUNT OF \$523,702.17

Fischer/Nowlen made a motion to approve Claims for March 2022 in the Amount of \$523,702.17. Motion carried.

BUDGET WATCH

Wagner stated that the budget is trending under budget. There are no concerns.

Wagner noted that the Village is still looking for a Treasurer and will keep everyone up to date when position is filled.

INVESTMENT REPORT

Wagner stated that a copy was provided in the packet.

No questions.

2021 AUDIT PRESENTATION

Scott Sternhagen - CLA (via Zoom) presented the 2021 Audit Results completed on March 23, 2022. (Copy of Presentation Attached) Sternhagen stated all information provided was correct.

Sternhagen reviewed Governmental Fund Balances, stating the negative balance under Building Inspections was due to payments to the Village of Grafton in 2021. The Village is anticipating growth in 2022 with Commercial and Residential development, which would generate additional building permit revenue.

General Fund Balance is steady and in great shape.

The Village's General Obligation Debt is \$11,600,000.

The Water Utility Operating Results were compared for 2019, 2020 and 2021. Construction on Well #6 caused a negative balance in 2019.

The Water Utility Rate of Return is doing well. Sternhagen compared percentages for 2019, 2020 and 2021.

Seitz inquired as to the last water rate increase, Kropidlowski responded January 2022.

Sewer Utility Operating Results are in good standing, showing an increase from 2020.

In closing: Sternhagen stated all records are in good order, he received full cooperation from Village Staff during the audit process and the Village of Saukville is in good financial condition.

Seitz inquired on how the Village could control deficiencies listed on the audit. Sternhagen explained that the deficiencies listed are very common for an organization our size and that additional staff with accounting background would need to be hired. He noted that governmental accounting takes years to learn. Wagner stated that the deficiencies could be decreased if the Village could afford to hire a Governmental Accountant.

WASTEWATER TREATMENT FACILITY UPGRADE, PAY RECOMMENDATION NO. 1 APPROVAL

Hartmann stated the upgrade is moving along well, the contractors just started digging to prepare for footings for the new building.

Seitz/Fischer made a motion to recommend to the Village Board approval of the Wastewater Treatment Facility Upgrade, Pay Recommendation No. 1. Motion carried.

Fischer inquired as to having a meeting at the Treatment Plant to view the progress of the project.

Hartmann stated mid-May would be a great time to have a tour.

TOWN OF SAUKVILLE - INTER-GOVERNMENTAL AGREEMENT - MAPLE LANE EASEMENT (NEUMANN DEV)

Nowlen/Belling made a motion to recommend to the Village Board approval of the Town of Saukville - Inter-Governmental Agreement - Maple Lane Easement (Neumann Dev). Motion carried.

ORD. #820 - AMENDING §46-1.B(1) - VILLAGE BOARD MEETINGS

Seitz/Belling made a motion to recommend to the Village Board approval of Ord. #820 - Amending §46-1.B(1) - Village Board Meetings. Motion carried.

MOTION TO CONVENE IN CLOSED SESSION PURSUANT TO § 19.85(1)(C) WIS. STATS., FOR PURPOSES OF CONSIDERING PERFORMANCE EVALUATION DATA OF PUBLIC EMPLOYEES OVER WHICH THE COMMITTEE EXERCISES JURISDICTION AND RESPONSIBILITY AND FOR THE PURPOSES OF CONSIDERING EMPLOYMENT OF A MUNICIPAL OFFICIAL

Fischer/Nowlen made a motion to Convene in Closed Session Pursuant to § 19.85(1)(C) Wis. Stats., for Purposes of Considering Performance Evaluation Data of Public Employees Over Which the Committee Exercises Jurisdiction and Responsibility and for the Purposes of Considering Employment of a Municipal Official. Roll call vote was taken with all in favor. Motion carried at 6:45 p.m.

RECONVENE INTO OPEN SESSION TO TAKE ACTION RELATING TO CLOSED SESSION DISCUSSIONS AND DELIBERATIONS, IF ANY.

Seitz/Nowlen made a motion to reconvene to Open Session. Motion carried at 7:05 p.m.

No action taken.

OTHER MATTERS

Wagner stated that the Public Works Department is still in need of summer help.

Wagner notified the Board of an event with Ozaukee Economic Development Outreach at Shully's, Mequon on May 4, 2022 at 4:30 p.m., all are welcome to attend.

ADJOURNMENT

Belling/Janus made a motion to adjourn. Motion carried at 7:11 p.m.

Julie Friede
Clerk in Training