

# \*\*\*FINANCE MINUTES\*\*\*

April 16, 2019

**SAUKVILLE MUNICIPAL CENTER  
639 E. GREEN BAY AVE, SAUKVILLE, WI 53080**

Village President Barb Dickmann called the meeting to order at 7:15 p.m.

Village Clerk Mary Kay Baumann gave the Statement of Public Notice.

Members: Barb Dickmann-present, David Maglio-present, Scott Fischer-present, Richard Belling-present, Jim Nowlen-present, Trevor Seitz-present, and Andy Hebein-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Ray deBruijn, Dan Helm, Chief Meyer, Dale Kropidowski, and Dave Maccoux-CLA

**APPROVE CLAIMS FOR MARCH 2019 IN THE AMOUNT OF \$1,750,053.58**

Maglio/Nowlen made a motion to approve claims for March 2019 as presented. Motion carried.

## **BUDGET WATCH**

Wagner stated that Mother Nature was not kind putting DPW at 149%.

## **INVESTMENT REPORT**

Lee stated that the Village invested \$1M at a rate of 2.7%. Rates are fluctuating and she is not sure where they are going at this point.

## **2018 AUDIT PRESENTATION**

Dave Maccoux-CLA presented the 2018 Audit for the Village of Saukville.

Maccoux reviewed the following:

- Annual Financial Report
- Independent Auditor's Report and explained the unmodified opinion
- Management Discussion & Analysis
- Government Wide Financial Statements
- Net Pension Asset - the Village shows an asset instead of a liability this year based on 2017 activity
- Infrastructure Investment

Maccoux went on to review the General Fund and Debt Service Fund.

Maccoux stated that 2018 was a positive budget year due to control of expenditures.

Maccoux reviewed the Water and Wastewater Reports.

Maccoux reviewed the Management Communications and reported on how the audit went.

Maccoux stated that there were 2 deficiencies with regard to Internal Controls - adjustments/reporting.

Maccoux reported that the audit went very well and Village staff was well prepared for the audit and did a great job.

Maccoux reviewed the TIF Districts.

Wagner stated that, although there is money in TIF #4 and no debt, the money cannot be used due to the potential request for reimbursement from the Ansay Development Corporation, in accordance with the TID #4 Development Agreement.

The Water Utility and Wastewater Utility Operating Results were reviewed.

Maccoux reviewed the Restricted Funds.

**DISCUSSION ON PUBLIC SERVICE COMMISSION SIMPLIFIED WATER RATE CASE INCREASE**

Maccoux stated that the Village is able to do a full blown Rate Case or a Simplified Water Rate Increase. The Simplified Water Rate Increase can be done to true up to inflationary increases. The Village has qualified with the PSC for the increase as it factors in 3% inflationary costs.

Maccoux stated that the last increase was filed in 2016.

**ACTION ON SIMPLIFIED WATER RATE CASE INCREASE - EFFECTIVE JULY 1, 2019**

Nowlen/Belling made a motion to recommend to the Village Board authorization for CLA to submit to the PSC for a 3% rate increase on behalf of the Village of Saukville effective July 1, 2019. Roll call vote was taken with all in favor. Motion carried.

**2019 DPW TRUCK/SERVICE BODY QUOTES**

deBruijn stated that this truck will be replacing the 2002 truck.

deBruijn stated that the service body will allow staff to work at the parks or buildings with the equipment and tools on the truck. Staff will not have to make trips back to the shop for parts/supplies/tools.

deBruijn stated that the low quote for the pickup was Ewald Ford for \$30,179.00. The low quote for the service body was Casper's Truck at \$13,299.00.

Fischer/Nowlen made a motion to recommend to the Village Board approval of a not-to-exceed amount of \$43,478 for a pickup from Ewald Ford (30,179.00) and a service body from Casper's Truck (\$13,299.00). Motion carried.

**OTHER MATTERS**

Wagner stated that the closing date for the property purchased by Mr. Mover is scheduled for April 30<sup>th</sup>. The money will be put into the CDA account.

Wagner reminded all of the OED Annual Event being held on Wednesday, May 1<sup>st</sup>.

Wagner stated that Ozaukee Christian School will be holding a National Day of Prayer on May 2<sup>nd</sup> at 8:30 a.m. Wagner encouraged everyone to attend.

The Village will be holding the following training sessions for staff.

- Respect in the Workplace - April 29<sup>th</sup> @ the Fire Dept.
- The New Stress Management - May 16<sup>th</sup> @ the Police Dept.

**ADJOURNMENT**

Nowlen/Maglio made a motion to adjourn. Motion carried at 7:57 p.m.

Mary Kay Baumann  
Village Clerk