

# \*\*\*FINANCE MINUTES\*\*\*

February 12, 2019

**SAUKVILLE MUNICIPAL CENTER  
639 E. GREEN BAY AVE, SAUKVILLE, WI 53080**

Village President Barb Dickmann called the meeting to order at 7:00 p.m.

Village Clerk Mary Kay Baumann gave the Statement of Public Notice.

Members: Barb Dickmann-present, David Maglio-present, Joe Caban-absent, Scott Fischer-present, Richard Belling-present, Jim Nowlen-present, and Trevor Seitz-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Sean Sullivan-Ruekert & Mielke, Sara Dahmen-Rendezvous Committee, and Dan Benson-Ozaukee Press

## **APPROVE CLAIMS FOR JANUARY 2019 IN THE AMOUNT OF \$277,731.25**

Maglio/Seitz made a motion to approve claims for January 2019 in the amount of \$277,731.25 as presented. Motion carried.

## **INVESTMENT REPORT**

Lee stated that interest rates continue to rise.

Lee reported that the Pooled Savings looks good for now. Payments will go out to the taxing jurisdictions next week.

## **2019 RENDEZVOUS PARK USE AGREEMENT**

Sara Dahmen, representing the 2019 Rendezvous Committee, thanked the Village for everything that was contributed to make last year's event successful.

Dahmen provided an event expense report and added that they were able to donate \$2,600 to the Saukville Historical Society from last year's event.

Dahmen stated, that based on feedback, they expect the event to triple in size for 2019.

Dahmen stated that they have already sent out sponsorship letters and will also be asking local non-profit groups to be a part of the event.

Dahmen stated that the event hosted 500 school kids in 2018. They are hoping to increase that amount for 2019.

The parking plan that was put in to place for 2018 worked out well.

Wagner stated that Village staff has reviewed the proposed Park Use Agreement.

Maglio/Fischer made a motion to recommend to the Village Board approval of the 2019 Rendezvous Park User Agreement as presented. Motion carried.

## **2019 ENGINEERING SERVICES AGREEMENT**

Wagner stated that a project summary from Ruekert & Mielke was included in the packets.

Wagner stated that the summary included developer's review. Fees incurred by the engineer are charged back to the developers.

Wagner stated that the Scope of Services has not changed.

The hourly rate went up \$5/hour.

The agreement includes 48 hours of donated time.

**Belling/Nowlen made a motion** to recommend to the Village Board approval of the 2019 Engineering Services Agreement with Ruckert & Mielke as presented. Motion carried.

**RES. #1290 - 2018 CARRYOVER FUNDS AND NON-LAPSING RESERVE FUND**

Wagner stated that this resolution provides a list of unused funds and provides an overview of how those funds are placed for the following year.

Wagner stated that the items financed from 2018 Contingency Fund are the Rescue Boat, UTV Skid Unit, and Opticum - Traffic Controller.

Wagner stated that all other items were covered in Capital Budget.

**Nowlen/Maglio made a motion** to recommend to the Village Board approval of Res. #1290 - 2018 Carryover Funds and Non-Lapsing Reserve Fund. Motion carried.

**OTHER MATTERS**

Wagner stated that the Village will be holding its Annual Business Forum on Tuesday, April 2<sup>nd</sup> at Charter Steel.

Meetings in March will be held on either Monday, March 18<sup>th</sup> or Tuesday, March 19<sup>th</sup> (TBD).

Wagner stated that any other needed committee meetings would be scheduled for that evening as well.

Baumann stated that there is a Primary Election on Tuesday, February 19<sup>th</sup>.

**ADJOURNMENT**

**Seitz/Nowlen made a motion** to adjourn. Motion carried at 7:18 p.m.

Mary Kay Baumann  
Village Clerk