

# **Oscar Grady Library Board Meeting Minutes**

February 08, 2022

## **Members & Guests Present**

Present: Kris Becker, Joe Caban, Jen Gerber, Peter Janus, Sonia Lear, Martin Morante, Heidi Rettler, Holly Skelton, Marcella Wilde.

Guests: None.

Absent: Mary Jo Hansen.

### **1) Call to Order**

Sonia Lear called the meeting of the Oscar Grady Library Board to order at 6:02P via ZOOM.

### **2) Statement of Public Notice**

The Statement of Public Notice was properly posted.

### **3) Citizen Comments**

None.

### **4) Approval of Minutes from Prior Meetings**

The minutes of the November 09, 2021, meeting were approved as submitted. No meetings were held in December 2021 or January 2022; no minutes were taken.

### **5) Financial Report**

A motion was made, seconded, and passed authorizing payment of the November 2021 & December 2021 CSRF bills and accepting the November 2021, December 2021 General Fund Financial Reports as submitted.

The January 2022 CSRF bills and General Fund Financial Report were not available for the February meeting and will be reviewed at the March meeting.

### **6) Director's Report**

J. Gerber announced that the library received an ARPA (American Rescue Plan Act) Grant in the amount of \$67,900; the proposal was sent to board members. The grant project is titled Inside Out: Expanding the Library Hybrid Service Model Using Outdoor Smart Services. Three libraries in the state were awarded these non-competitive grants.

The ARPA Grant will add three banks of ADA-compliant remote access lockers with app-driven contactless pickup & return services, one outdoor solar charging station with hotspot along the parking lot, and three outdoor solar charging benches with hotspots on the Main Street side of the building. A concrete patio and a propane firepit with an on/off feature will also be installed in the Main Street lawn area to create an outdoor community gathering area at the library. The maintenance costs associated with the grant is about \$840 annually. These maintenance costs are paid by the grant for five years. The project will be installed in Spring 2022 once the ground thaws. J. Gerber will update the board on the installation details at the March meeting.

The board discussed the plan, and everyone is excited to watch this project become a part of the community.

### **7) Communications**

Family Sharing sent a thank you letter to J. Gerber to let the library know that our patrons donated over four hundred pounds of food during November's Food for Fines program.

### **8) Other Matters**

H. Skelton attended the Evening with Santa in December with her family and stated that it was outstanding. She also thanked Martin for his help with accessing her Libby account to load new books on her e-reader while she was traveling.

The library was closed and deep cleaned for a day due to high staff COVID-19 cases. J. Gerber thanked the staff and board for allowing this health & safety action to take place.

J. Gerber stated that the DPI annual report will be reviewed, approved, and submitted to the state at the March meeting – it is important to have a quorum for this agenda item. Board members were asked to email J. Gerber if they cannot attend.

### **9) Adjournment**

A motion was made, seconded, and passed to adjourn the meeting at 7:08P. The next meeting date will be Tuesday, March 08, 2022, in-person at the library/via ZOOM.

**Minutes respectfully submitted by:** Heidi Rettler