

*****FINANCE MINUTES*****

February 6, 2023

SAUKVILLE POLICE DEPARTMENT AND VIA ZOOM 649 E. GREEN BAY AVE., SAUKVILLE, WI 53080

Village President Barb Dickmann called the meeting to order at 6:00 p.m.

Julie Friede gave the Statement of Public Notice.

Members: Barb Dickmann-via Zoom, Scott Fischer-present, Jim Nowlen- present, Trevor Seitz- via Zoom, Andy Hebein-present, Richard Belling, and Peter Janus-present

Others Present: Dawn Wagner, Julie Friede, Jessica Donohue, Dan Helm, Sean Sullivan - Ruekert and Mielke, and Claude Lois - Kapur (via Zoom)

Approve Claims for January 2023 in the Amount of \$3,814,565.56.

Nowlen/Hebein made a motion to Approve Claims for January in the Amount of \$3,814,565.56.
Motion Carried.

Investment Report

Wagner stated the Investment Report provided is for January 2023.

2023 Engineering Services Agreement

Wagner stated there was a change in the hourly rate (up 7%), the Village of Saukville gets a discounted hourly rate, in addition to the 48 hours of donated time.

Sullivan gave an update on current projects including the Neumann Development and the Ansay Project. Ruekert & Mielke is also working on the 2023 Road Project with Public Works Department.

Sullivan stated that the relationship with the Village of Saukville has been very successful.

Belling/Nowlen made a recommendation to the Village Board to approve the 2023 Engineering Services Agreement. Motion Carried.

Kapur - Amendment No. 3 to Consultant Agreement

Wagner stated there is not rate increase in the Consultant Agreement. The Village of Saukville will continue its relationship with Kapur, which Lois consulting on current and upcoming projects.

Nowlen/Hebein made a recommendation to the Village Board to approve the Kapur - Amendment No. 3 to Consultant Agreement. Motion Carried.

Consent to Collateral Assignment of Development Agreement (Northern Gateway)

Lois explained the Village Attorney & Ansay Development's Attorney are currently not in agreement with Ansay's Banking Institution on the proposed Consent to Collateral Assignment of Development Agreement. The Bank is asking for the Village of Saukville to transfer the Development Agreement to the bank if Ansay Development does not complete the project.

Lois stated he is requesting that the Finance Committee to approve the to Consent to the Collateral Assignment Development Agreement subject to Lois and the Attorney's final review and approval.

Nowlen/Belling made a motion to Table the Consent to Collateral Assignment of Development Agreement (Northern Gateway) until the next Finance Meeting scheduled for February 21, 2023. Motion Carried.

Resolution #1376 - 2022 Carryover Funds and Non-Lapsing Reserve Funds

Wagner stated the Village of Saukville is going through its yearly audit and this resolution provides for the designation for the carryover funds in the Capital Account. The resolution also includes designation of \$200,000 of the Village's 2022 Unassigned General Fund Balance summarized for the Auditor as part of the audit process.

Nowlen/Hebein made a recommendation to the Village Board to approve Resolution #1376 - 2022 Carryover Funds and Non-Lapsing Reserve Funds. Motion Carried.

Park Rental Fees

Helm stated Saukville has the lowest Park Fees in the area. The last time Saukville increased the park fees was 8 years ago. The increase will assist with rising costs in supplies.

Nowlen/Fischer made a recommendation to the Village Board to approve the Park Rental Fees. Motion Carried.

Community Information Sign

Wagner stated Plan Commission approved the location and design of the Community Information Sign.

Helm stated he received more quotes on the design and installation of the message board per the request of the Finance Committee, prices are as listed:

Appleton Sign Company \$48,630.40 (installed in 10 weeks after approval)
Bauer Sign Company \$49,430.00 (installed in 14-16 weeks after approval)
Poblocki Sign Company \$57,532.00
PSCO Kieffer \$66,973.00

Helm also reached out to the following companies with no response:

Signs Milwaukee
Optimum Sign
Prodigy Sign

Helm recommend moving forward with the approval of the quote from Appleton Sign Company because of the following:

- They were the only company that came out and surveyed the property and also had a meeting walking staff through the programming.
- They are the ones that created the design.
- They are honoring their original quote that expired in January.
- The lowest cost and fastest install time.
- Good review for other businesses and municipalities in the area.

The consensus of the Finance Committee was to move forward with the project. ARPA Funds will be used for the project.

OTHER MATTERS

Public Work Meeting scheduled for February 21, 2023 @ 5:30 p.m.

Public Safety Meeting scheduled for February 21, 2023 @6:00 p.m.

Wagner stated that the mandatory Work Place Harassment Awareness and Prevention training provided by EMC Insurance was completed by the Village Employees.

Wagner noted the next Mid-Moraine Dinner will be hosted by the Village of Saukville on Wednesday, March 22, 2023 at 6:00 p.m. @ Saukville Legion Hall.

ADJOURNMENT

Hebein/Nowlen made a motion to adjourn. Motion carried at 6:29 p.m.

Julie Friede
Village Clerk