

*****FINANCE MINUTES*****

February 1, 2022

SAUKVILLE POLICE DEPARTMENT AND VIA ZOOM 649 E. GREEN BAY AVE., SAUKVILLE, WI 53080

Village President Barb Dickmann called the meeting to order at 7:03 p.m.

Village Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, Scott Fischer-present, Richard Belling-absent, Jim Nowlen-absent, Trevor Seitz-present, Andy Hebein-present, and Peter Janus-present

Others Present: Dawn Wagner, Mary Kay Baumann, Chief Meyer, Sean Sullivan and Dave Arnott-Ruekert & Mielke, Ray Hartmann, Dale Kropidowski, and Connor Carynski-Ozaukee Press

2022 ENGINEERING SERVICES AGREEMENT

Wagner stated that the agreement has not changed other than an hourly rate increase of \$9.00. R & M will again donate 48 hours of time to the Village.

Sean Sullivan-R & M stated that 2021 was a good year with the Village.

Seitz/Hebein made a motion to recommend to the Village Board approval of the 2022 Engineering Services Agreement with Ruekert & Mielke. Motion carried.

WATER TOWER REHAB BIDS

Wagner stated that the bids came in under the expected amount. Dale Kropidowski stated that the recommended bid was \$136,580 by L & T Painting Company, Inc.

Belling/Hebein made a motion to recommend to the Village Board approval of the bid of \$136,580 from L & T Painting Company, Inc. Motion carried.

WASTEWATER TREATMENT FACILITY PROJECT UPGRADE - CONSTRUCTION AWARD

Dave Arnott-R & M, stated that the recommendation is that the Village award the construction contract for the Wastewater Treatment Facility Project Upgrade to Staab Construction. Arnott stated that they have a good reputation and are qualified to do the project.

Arnott stated that the estimate last November for the project was \$4.9M. The bid came in at \$5.027M.

Arnott added that the Village will receive Principal Forgiveness in the amount of \$692,000, Phosphorus grant for \$1M, and a low interest loan rate of 1.485%.

Arnott provided a timeline once the project is awarded.

He stated that the Clean Water Fund does not start the process until there is a signed contract.

If the contract is awarded tonight, the Village Administrator would sign the document. It would then be sent to Staab Construction for signature. The contract would then be returned to the Village for review by the Village Attorney. Once all that is completed the contract would be sent to the Clean Water Fund.

Arnott stated that, if all goes well, the loan closing would happen mid-May.

Arnott stated that Staab would like to begin work in March. With that, Staab has agreed to defer any pay requests until May. In addition, R & M will defer billing until May possibly June. It is anticipated that the Clean Water Fund Loan will be approved by that time.

Hartmann stated that everything is coming together. He is please with how things have transpired thus far.

Seitz/Fischer made a motion to recommend to the Village Board approval of the \$5,027,000 bid from Staab Construction for the Wastewater Treatment Facility Project Upgrade with the possibility of using funds from the Equipment Replacement Fund to be reimbursed when the loan is finalized. Motion carried.

RES. #1345 - 2021 CARRYOVER FUNDS AND NON-LAPSING RESERVE FUNDS

Wagner stated that this is done annually and submitted to the Auditors. She added that any Capital Outlay Funds that were not used are transferred to the reserve funds for future purchases.

Hebein/Janus made a motion to recommend to the Village Board approval of Res. #1345 - 2021 Carryover Funds and Non-Lapsing Reserve Funds. Motion carried.

RES. #1346 - 2021-2022 FUND BALANCE APPLIED

Wagner stated that copies were in the packets. These items were covered during budget discussions.

Wagner reported that she spoke with Ehlers, the Village's Financial Advisor, regarding the use of the Grady Park Reimbursement Grant money. Per Greg at Ehlers, it would be best to use the money for park projects as that was the intention of the grant and the Note proceeds. She noted that the use of Fund Balance has less restrictions and can be used at the Boards discretion.

Wagner asked if the Board would want to move forward with the first 3 items for a total of \$94,631 and earmark the last 2 items for the Grady Park Reimbursement Grant Funds.

Dickmann stated that she would like the Schowalter Park - Roof, Gutters & Siding and the Veterans Park - Bandstand Rehab removed from the resolution. Seitz stated that he would like the Grady Park Reimbursement Grant used for these two park items. Hebein agreed.

Seitz/Hebein made a motion to recommend to the Village Board Res. #1346 - 2021-2022 Fund Balance Applied with the removal of the Schowalter Park - Roof, Gutters & Siding and the Veterans Park - Bandstand Rehab. These 2 items would be paid for with the Grady Park Reimbursement Grant funds. The total for Res. #1346 - 2021-2022 Fund Balance Applied would be \$94,631. Motion carried.

OTHER MATTERS

Wagner stated that interviews are scheduled for February 9th for the FF/EMT Positions.

ADJOURNMENT

Hebein/Fischer made a motion to adjourn. Motion carried at 7:26 p.m.

Mary Kay Baumann
Village Clerk