

# **\*\*\*FINANCE MINUTES\*\*\***

January 7, 2020

## **SAUKVILLE MUNICIPAL CENTER 639 E. GREEN BAY AVE., SAUKVILLE, WI 53080**

Village Trustee David Maglio called the meeting to order at 7:30 p.m.

Village Clerk Mary Kay Baumann gave the Statement of Public Notice.

Members: Barb Dickmann-present (via phone), David Maglio-present, Scott Fischer-present, Richard Belling-present, Jim Nowlen-absent, Trevor Seitz-present, and Andy Hebein-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Chief Meyer, and Chief Trinko

### **APPROVE CLAIMS FOR NOVEMBER 2019 IN THE AMOUNT OF \$393,276.65 AND DECEMBER 2019 IN THE AMOUNT OF \$183,520.69**

Fischer/Belling made a motion to approve claims for November 2019 in the amount of \$393,276.65 and claims for December \$183,520.69 as presented. Motion carried.

### **INVESTMENT REPORT**

Lee stated that December is not looking good. Interest rates are going down.

### **FIRE INSPECTION - FIRE PROTECTION SYSTEMS PERMIT APPLICATION**

Wagner stated that both permit applications are housekeeping issues and need to be approved for the Grafton Inspection Department to carry out the fire inspections.

Hebein/Belling made a motion to recommend to the Village Board approval of the Fire Inspection - Fire Protection Systems Permit Application as presented. Motion carried.

### **FIRE INSPECTION - BUILDING EMERGENCY COMMUNICATIONS PERMIT APPLICATION**

Hebein/Belling made a motion to recommend to the Village Board approval of the Fire Inspection - Building Emergency Communications Permit Application as presented. Motion carried.

### **KAPUR - PLANNING & DEVELOPMENT CONSULTANT AGREEMENT**

Wagner stated that Kapur would be a contracted consultant focusing on economic development. Wagner stated that the Village should have someone on board if/when the planning and development moves forward with the Ansay Development Group. This firm would ensure that zoning/set back/etc requirements are being met when plans are being submitted.

Wagner stated that Kapur would be used on an "as needed" basis.

Wagner gave an overview of Kapur's point person that the Village would be working with. Wagner and Dickmann both spoke with him and stated that he is very knowledgeable in planning and economic development.

Wagner stated that Kapur is less expensive than our previous consultant at Mead & Hunt.

Wagner added that any consulting done by Kapur that is related to the TID, the TID will pay for it.

Hebein asked if Kapur could do marketing for the Village. Wagner stated yes if that is what we want.

Belling/Hebein made a motion to recommend to the Village Board approval of Kapur -Planning & Development Consultant Agreement. Motion carried.

**OTHER MATTERS**

Wagner stated that the Mid-Moraine Dinner will be held on Wednesday, January 22, 2020 at the Schauer Arts Center in Hartford. Please let Mary Kay know if you plan to attend.

Wagner stated that a tentative meeting of the Plan Commission/Finance Committee is scheduled for Tuesday, January 21, 2020 to discuss the TID with the developers.

Wagner stated that the Public Works Department has sold a list of items on the On-Line Auction site. Items sold included a 2002 GMC for \$5,725.00 and a gator for \$7,201.00. All the items sold brought in \$20,549.00 for the Public Works Department Equipment Replacement Fund.

Trustee Seitz asked for information regarding per diem for employees during travel. Wagner stated that she would get those amounts to the Board.

**ADJOURNMENT**

Hebein/Seitz made a motion to adjourn. Motion carried at 7:45 p.m.

Mary Kay Baumann  
Village Clerk