

**\*\*\*FINANCE MINUTES\*\*\***

**May 3, 2016**

**SAUKVILLE MUNICIPAL CENTER  
639 E. GREEN BAY AVE., SAUKVILLE, WI 53080**

Village President Barb Dickmann called the meeting to order at 7:00 p.m.

Village Clerk Mary Kay Baumann gave the Statement of Public Notice.

Members: Barb Dickmann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, Michael Gielow-absent, Joe Caban-present, and Scott Fischer-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Chief Goetz, Jack Morrison, Gilly Schultz, and Mark Jaeger.

**CONVENE TO CLOSED EXECUTIVE SESSION PURSUANT TO §19.85(1)(c) TO DISCUSS PERSONNEL OR VOLUNTEER PERFORMANCE AND REASONS FOR EMS DEPARTMENT STRUCTURING**

Krocka/Fischer made a motion to convene to Closed Executive Session Pursuant to §19.85(1)(c) to Discuss Personnel or Volunteer Performance and Reasons for EMS Department Structuring. Roll call vote was taken with all in favor. Motion carried at 7:01 p.m.

**RECONVENE TO OPEN SESSION**

Maglio/Krocka made a motion to reconvene to Open Session. Motion carried at 7:53 p.m.

**DISCUSS EMS DIVISION STRUCTURING AND ASSISTANT CHIEF - EMS TEMPORARY ASSIGNMENT**

Schultz reported that he would like to bring someone in to the department to help organize and improve the EMS service and move the EMS Division forward.

**TAKE ANY ACTION REGARDING FILLING ASSISTANT CHIEF - EMS TEMPORARY ASSIGNMENT**

Wagner stated that the Committee would authorize Chief Schultz to appoint someone, meeting the Village's qualifications for the position, to fill the position on a temporary basis.

Caban/Krocka made a motion to authorize Chief Schultz to appoint someone, meeting the Village's qualifications for the position, to fill the position on a temporary basis. Motion carried.

**LIMITED TERM ASSIGNMENT APPOINTMENT**

Wagner reported that this appointment would need to be a recommendation to the Village Board.

Krocka/Sauer made a motion to recommend to the Village Board the approval of a Limited Term Assignment Appointment. Motion carried.

**PERSONNEL MANUAL SECTION 3.09 (EE), (JJ), (KK), (LL) & (MM) - FIRE DEPARTMENT POSITION DESCRIPTIONS**

Wagner stated that these changes would update the current Fire Department Position Descriptions.

Krocka/Fischer made a motion to recommend to the Village Board the changes to the Personnel Manual Section 3.09 (EE), (JJ), (KK), (LL) & (MM) - Fire Department Position Descriptions. Motion carried.

**OTHER MATTERS**

Wagner reported that the Annual Chamber Golf Outing and Awards Dinner have been scheduled for Tuesday, June 14<sup>th</sup> at the Bog. Contact Mary Kay if you are interested in attending.

Wagner reported that the Live @ the Triangle bands have been set and posters are being printed.

Morrison gave an overview of the Community Preparedness Day planned for Saturday, May 7<sup>th</sup> at the YMCA. Wagner added that the Port Washington/Saukville Rotary Club will be sponsoring the event.

Wagner stated that the next Mid-Moraine Dinner is set for Wednesday, May 25<sup>th</sup> and is being hosted by the City of Cedarburg. Please contact Mary Kay if you are interested in attending.

**ADJOURNMENT**

Krocka/Caban made a motion to adjourn to May 16, 2016. Motion carried at 7:57 p.m.

Mary K. Baumann  
Clerk