

# \*\*\*FINANCE MINUTES\*\*\*

July 20, 2016

**SAUKVILLE POLICE DEPT.  
649 E. GREEN BAY AVE., SAUKVILLE, WI 53080**

Village President Barb Dickmann called the meeting to order at 6:30 p.m.

Village Administrator gave the Statement of Public Notice.

Members: Barb Dickmann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, Scott Fischer-present, Joe Caban- present at 6:50 p.m. and Michael Gielow-present at 7:40 p.m.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Ray deBruijn, Jeff Goetz, Rob Meyer, Mike Harrigan and Greg Johnson-Ehlers & Associates, Dr. Jeff Dean, and Mark Jaeger.

## **FINANCIAL MANAGEMENT PLANNING SESSION #4 (EHLERS & ASSOCIATES)**

Mike Harrigan and Greg Johnson, Ehlers & Associates, were present to facilitate the Financial Management Planning Workshop #4. Mike Harrigan opened the presentation with a statement that all the scenarios tonight are either 10 or 15 year borrowings and they are based on recommendations by the Board. He stated that he knows that everyone has the best long-term interest of the Village in mind. He stated, to put off the Village's 5 year Community Investment Plan is not in the best interest of the Village—that just puts off projects that the next Board will have to pay for at a higher cost.

Greg Johnson briefly explained the 13 scenarios. #1-3 include all the projects in the Community Investment Plan. #4-6 just moved the Ambulance portion of the borrowing to 2018. #7-9 do not include the Park Projects, Fire or Ambulance equipment. #10-12 do not include the Park Projects or the Ambulance. #13 only includes the Street and Utility projects.

Mike Harrigan reviewed the tax levy impact for each scenario and discussed the General Obligation Debt. Public Safety and road improvement are necessities. He explained that there is not a lot of leeway and it comes down to a level of affordability. Ehlers recommended Option 6 - a 15 year borrowing which includes all projects in the plan and moves the Ambulance to 2018.

All the trustees gave their opinion on which option they liked best. Sauer asked if the borrowings could be feathered in to levelize the costs so there are no spikes in the tax levy. The consensus of the trustees was to come up with a plan to include all the projects feathered in the borrowings to avoid spikes. The priority of the Park Projects would be 1) Grady Park Pavilion, 2) Grady Park Tennis Courts, 3) Quade Park New Concession/Restroom Building, 4) Quade Park Splash Pad. The tennis courts were questioned if that was a safety issue. Superintendent deBruijn said it was more deflection not separation, so no safety issues at this time. The Splash Pad at Quade Park may be pulled out with a separate option to be looked at. The Ambulance borrowing may be separated out for now also.

Ehlers will send hard copies of the changes discussed. The next meeting will be August 15<sup>th</sup> at the Police Department at 6:30 p.m.

## **APPROVE CLAIMS FOR JUNE 2016 IN THE AMOUNT OF \$284,735.94**

Maglio/Krocka made a motion to approve claims for June 2016 in the amount of \$284,735.94. Motion carried.

## **BUDGET WATCH**

Wagner reported that halfway through the year the budget is trending well.

## **INVESTMENT REPORT**

Lee reported that there were no big changes. Next month will look better with the collection of 2<sup>nd</sup> quarter utility billing.

## **FLOWERS/MEMORIAL POLICY**

Wagner stated that the only change to the policy is a change from Deputy Clerk to Clerk.

Krocka/Maglio made a motion to recommend to the Village Board approval of the change to Clerk in the Flowers/Memorials Policy. Motion carried.

**RES. #1236 - PD FINGERPRINTING PROCESSING FEE**

Chief Goetz reported that the department is currently receiving 5-10 requests per week for fingerprinting. Other departments have discontinued the service or are charging a fee. Because the Saukville PD does not currently charge, the requests have increased.

Goetz stated that the standard charge for the municipalities that provide the service is \$10. Village residents and employees needing it for business purposes within the Village will not be charged.

**Krocka/Caban made a motion** to recommend to the Village Board approval of a \$10 processing fee for fingerprinting at the Police Department. Motion carried.

**2017 STREETS PROJECTS**

Wagner stated that comments were received from the 30% meeting.

Wagner included a copy of the current Special Assessment Policy in the packets. She stated that if the Committee wants to make any changes to the Policy, now would be the time to do it. The last time the policy was updated was February 2016. No changes were requested by the Committee. The policy will remain status quo.

deBruijn stated that Sean Sullivan, R & M, has been very pro-active about informing residents regarding the 2017 Streets Projects. A letter is being drafted for the August 17<sup>th</sup> 60% Meeting. In addition to the letters, residents have been receiving e-mails and information has been posted in "Saukville Says"!

**CONVENE TO CLOSED EXECUTIVE SESSION PURSUANT TO §19.85 (1) (e) & (c) FOR THE PURPOSE OF DISCUSSING NEGOTIATION STRATEGIES AND PERSONNEL PERFORMANCE**

**Maglio/Krocka made a motion** to convene to Closed Executive Session Pursuant to §19.85 (1) (e) & (c) for the Purpose of Discussing Negotiation Strategies and Personnel Performance. Roll call vote was taken with all in favor. Motion carried at 7:40 p.m.

**RECONVENE TO OPEN SESSION**

**Maglio/Krocka made a motion** to reconvene to Open Session. Motion carried at 7:56 p.m.

**OTHER MATTERS**

Wagner stated that after the discussion at the previous meeting regarding fluoridation, would the Committee like to revisit the subject. Dickmann asked each of the Committee members and each stated that they do not feel the need to revisit this topic.

Wagner stated that the Budget Tour has been set for Wednesday, September 21<sup>st</sup>. The Finance and Village Board meetings will follow at 5:00 and 6:00 p.m.

Wagner received a verbal "thank you" from Carmelo at Messina's Restaurant. The week of the 4<sup>th</sup> of July holiday the restaurant was closed and the Utility Staff was doing meter reads. Kyle Miller noticed a very high read for Messina's. He contacted Carmelo and worked with staff to locate the problem in the building. Carmelo felt that Miller went above and beyond to make sure the problem was addressed.

Wagner reported that Dan Helm's Mom, Kathy Helm, volunteered to come in and plant all the flowers in front of Village Hall and the Police Department. deBruijn added that she has been stopping in on Sundays to water them as well.

**ADJOURN**

**Krocka/Maglio made a motion** to adjourn to Monday, August 15, 2016. Motion carried at 7:59 p.m.

Vicki Lee  
Treasurer

Mary K. Baumann  
Clerk