

# \*\*\*FINANCE MINUTES\*\*\*

January 5, 2016

## SAUKVILLE MUNICIPAL CENTER 639 E. GREEN BAY AVE., SAUKVILLE, WI 53080

Village President Barb Dickmann called the meeting to order at 7:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, Michael Gielow-present, Joe Caban-present, and Scott Fischer-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Chief Goetz, and Mark Jaeger.

### **RES. #1232 - FUND BALANCE APPLIED 2015**

Wagner stated that the first item is a fund match for a Storm Water Management Planning Grant received by the Village (\$59,000).

Wagner stated that \$19,500 has been designated for the proposed new website.

Wagner stated that \$8,000 was designated for the proposed Financial Management Planning with Ehlers.

Wagner stated that Jack Morrison, Emergency Management Director, has been working with American Signal on the new Warning Siren Equipment. \$30,000 has been designated for that project.

Wagner reported that final bills are still being processed but the estimated fund balance is approximately 38%.

Wagner stated that the auditors have reviewed the resolution.

**Krocka/Sauer made a motion** to recommend to the Village Board approval of Res. #1232 - Fund Balance Applied 2015. Motion carried.

### **5-YEAR FINANCIAL MANAGEMENT PLAN**

Wagner stated that this is an update of previous discussions.

There will be a flat fee for the project and the Village's Engineer will be involved as needed.

The only thing that has been added is that Ehlers will include the Excel spread sheets for planning purposes. Wagner stated that Ehlers has agreed to provide access to the spread sheets but they cannot be distributed to anyone.

Wagner stated that the estimated timeline is to begin the process in February with the first workshop in March. The date for the first workshop will be determined at the next Finance Committee Meeting.

Wagner stated that this is a 5-year Agreement with Ehlers.

**Sauer/Maglio made a motion** to recommend to the Village Board the 5-Year Financial Management Plan with Ehlers. Motion carried.

### **WEBSITE DEVELOPMENT - CIVICPLUS AGREEMENT**

Wagner stated that the original cost was quoted at \$32,020 for the website design and four (4) year annual maintenance cost. The Village was able to negotiate the cost down to \$28,420 for a savings of \$3,600.

Wagner stated that the Village Attorney has reviewed the agreement.

Wagner stated that once the agreement is approved, a timeline for implementation will be established.

**Maglio/Krocka made a motion** to recommend to the Village Board approval of the Website Development Agreement with CivicPlus. Motion carried.

**OTHER MATTERS**

Wagner stated that she spoke with Chief Schultz and he agreed with moving the purchase of a new ambulance out to 2017 and will review further.

Wagner stated that there was a water main break on Church Street on Monday. The Utility crew did an excellent job repairing the break.

Wagner reported that the next Mid-Moraine Dinner will be held on Wednesday, January 27<sup>th</sup>. Mark Gottlieb will be the speaker regarding Transportation Aid. Please contact Mary Kay if you would like to attend.

**ADJOURNMENT**

**Krocka/Gielow made a motion** to adjourn. Motion carried at 7:16 p.m.

Mary K. Baumann  
Clerk