

FINANCE MINUTES

August 15, 2016

**SAUKVILLE POLICE DEPT.
649 E. GREEN BAY AVE., SAUKVILLE, WI 53080**

Village President Barb Dickmann called the meeting to order at 6:30 p.m.

Village Administrator gave the Statement of Public Notice.

Members: Barb Dickmann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-absent, Scott Fischer-present, Joe Caban- present @ 6:40 p.m., and Michael Gielow-absent

Others Present: Dawn Wagner, Mary Kay Baumann, Ray deBruijn, Jeff Goetz, Mike Harrigan and Greg Johnson-Ehlers & Associates, and Mitch Maersch-Ozaukee Press.

FINANCIAL MANAGEMENT PLANNING SESSION #5 (EHLERS & ASSOCIATES)

Mike Harrigan and Greg Johnson, Ehlers & Associates, were present to facilitate the Financial Management Planning Workshop #5.

Harrigan stated that adjustments were made based on recommendations from the July 20th planning meeting. The adjustments were made to level out the debt impact.

Harrigan stated that there were two scenarios with two methods of financing.

The splash pad is currently part of the Park Improvement Plan. The two scenarios are presented with and without the splash pad.

Wagner stated that she had spoken with Ray Hartmann (WWTP) and Gilly Schultz (Fire Dept). Hartmann reported that they do have some flexibility with the phosphorus project. Schultz does have some concerns about waiting on the tanker because there are problems with the rear of the tanker that is causing it to shred tires. He had reported that the tanker is 30 years old and was already rebuilt once in 2005.

Johnson stated that with all three debt scenarios are levy funded components with 15 year financing. The Utility borrowing would be 10 years.

That term length would be maintained in all scenarios.

Scenario one (1) is the Levy Impact Open Market with the splash pad. Projects were moved to make the levy impact more manageable.

This creates 5 financings as opposed to 2 in the previous model. By deferring the projects, the levy impact is much less initially. By layering the impact of future borrowing the levy increase is relatively flat and then it begins to decrease.

Harrigan explained a comparison of the Net Debt Service Levy.

Scenario two (2) removes the splash pad and is adjusted accordingly.

Harrigan stated that Option three (3) is comparable to scenario one (1) but is financed through the State Trust Fund Loan Program instead of the Open Market.

The impact on debt service of this option is \$175,102 more than with the Open Market option.

Harrigan stated that the same model and interest rates were factored in.

Johnson stated that no projects were removed other than the splash pad. The other projects were phased differently.

Harrigan added that by putting the plan together and adopting it does not commit the Village.

Harrigan stated that with the previous scenarios the tax rate was going up. This plan allows the tax rate to stay the same and even decrease a little.

Dickmann asked for feedback. She stated that she was in favor of Option 1 with the Open Market.

Dickmann read an e-mail from Trustee Gielow. He was in favor of scenario #1 with the splash pad. Gielow does not want to hold off on the Grady Park tennis courts and felt they should be done in 2017 with the Grady Park pavilion. The Quade Park bathrooms would be in 2021.

Sauer stated that he respectfully disagrees with Dickmann. He is in favor of Scenario 2 without the splash pad. Sauer felt that for \$300,000 this seems to be a "nice to have" item and not a "needed" item. Sauer stated that it might be different if we already had one that we were replacing.

Sauer added that he liked the idea of feathering projects. He stated that he does not see economic conditions improving.

Caban asked what the annual maintenance of the splash pad would be. deBruijn stated there would be chemical costs, electricity, etc. deBruijn stated that Jackson has its facility fenced in and staffed.

Caban expressed concern with the maintenance costs and stated that other communities are closing their splash pads down due to increased costs.

Caban stated he is in favor of Scenario 2 - Open Market, no splash pad.

Maglio stated that he likes the flexibility and the feathering of projects. Maglio doesn't feel the Village should keep putting money into the old tanker.

Maglio stated he is in favor of Scenario 2 - Open Market, no splash pad.

Fischer stated that he is in favor of Scenario 2 - Open Market, no splash pad. He feels that once the road projects and the Police Dept are paid off, we can start looking at luxuries. Fischer added that he like the feathering of projects.

Dickmann stated, OK, it will be Scenario 2 - Open Market, no splash pad.

It was noted that the timing of the tanker will be monitored, depending on its condition and repair costs.

Harrigan stated that Ehler's will make the final revisions to be presented to the Board.

APPROVE CLAIMS FOR JULY 2016 IN THE AMOUNT OF \$303,950.59

Caban/Maglio made a motion to approve claims for July 2016 in the amount of \$303,950.59. Motion carried.

BUDGET WATCH

Wagner reported that halfway through the year the budget is trending well. Budget is 59% and we are at 52%.

INVESTMENT REPORT

Wagner reported no movement in investments.

ORD. #768 - CREATING §151-2.1 - PROPERTY MAINTENANCE

Wagner reported that the ordinance will assist the Village in addressing concerns with residents and businesses as it relates to non-dwelling structures.

Wagner stated that this is recommended by staff.

Sauer/Maglio made a motion to recommend to the Village Board approval of Ord. #768 - Creating §151-2.1 - Property Maintenance. Motion carried.

Res. #1237 - EMERALD ASH BORER (EAB) MITIGATION GRANT PROGRAM

Wagner stated that the grant application must be approved by the governing body prior to submission.

deBruijn stated that this grant is through the Bay Lake Mitigation Planning Commission. The grant would help defray the cost of replacing multiple species of trees. The Village must provide a 25% match which includes materials and labor.

Wagner stated that this grant would be extremely beneficial in reducing the cost to the Village in replacing many trees in the Village.

deBruijn stated that the entire back area of Grady Park had to be removed in addition to Quade Park, Cedar Sauk Meadows, and many other locations throughout the Village.

deBruijn reported that there will be another grant available in October.

Dickmann asked what the timeline was. deBruijn stated that this grant would be approved for 2017.

Sauer/Caban made a motion to recommend to the Village Board approval of Res. #1237 - Emerald Ash Borer (EAB) Mitigation Grant Program. Motion carried.

RES. #1238 - FEE SCHEDULE

Wagner stated that the fees needed to be updated. Some of the fees have been adjusted based on Grafton's fees.

Wagner stated that other fees such as fingerprinting, development expense reimbursing, amendments to zoning ordinance changes (from \$200 to \$300), and an erosion control increase were added.

Maglio/Fischer made a motion to recommend to the Village Board approval of Res. #1238 - Fee Schedule. Motion carried.

LEASE AGREEMENT - SAUKVILLE CHAMBER OF COMMERCE

Wagner stated that she and Barb Dickmann met with Chamber President, Chris King. The Chamber would use the old dispatch area in addition to the small adjoining office. Any improvements wanting to be made by the Chamber would first have to be approved by the Village. This will be an annual lease should the needs of the Village/Chamber change.

Dickmann felt that this was a good fit and a logical place.

Wagner added that the lease has been reviewed by legal counsel.

Maglio/Sauer made a motion to recommend to the Village Board approval of the Lease Agreement - Saukville Chamber of Commerce for 1 year. Motion carried.

CONVENE TO CLOSED EXECUTIVE SESSION PURSUANT TO §19.85 (1) (e) FOR THE PURPOSE OF DISCUSSING NEGOTIATION STRATEGIES

Maglio/Fischer made a motion to convene to Closed Executive Session Pursuant to §19.85 (1) (e) for the Purpose of Discussing Negotiation Strategies. Roll call vote was taken with all in favor. Motion carried at 7:23 p.m.

RECONVENE TO OPEN SESSION

Caban/Maglio made a motion to reconvene to Open Session. Motion carried at 7:38 p.m.

LABOR ASSOCIATION OF WISCONSIN (LAW) 2017-2018 CONTRACT

Wagner stated that we have a tentative agreement with the Union subject to the Village Board's final approval. She added that the Union was excellent to work with.

Maglio/Caban made a motion to recommend to the Village Board approval of the Labor Association of Wisconsin (LAW) 2017-2018 Contract as presented. Motion carried.

OTHER MATTERS

Wagner stated that the Public Information 60% Meeting (PIM) will be held on Wednesday, August 17th @ 6:00 p.m. at the Saukville Police Department. Staff will be meeting with R & M prior to the meeting to review the particulars.

deBruijn shared that he and his staff traveled to Iowa to tour the facility where the backhoe is being made. This was offered as a part of the vendors "Gold Key" Purchase Program.

The next Mid-Moraine dinner meeting will be held in Port Washington on Wednesday, August 24th. Please inform Mary Kay if you are interested in attending.

The Library is in need of a part-time Library Assistant.

The Budget Tour has been set for Wednesday, September 21st beginning at 7:30 a.m. The Finance and Village Board meetings will be held at 4:30 and 5:30 that evening at Village Hall.

ADJOURN

Maglio/Fischer made a motion to adjourn. Motion carried at 7:45 p.m.

Mary K. Baumann
Clerk