

# \*\*\*FINANCE MINUTES\*\*\*

June 2, 2015

**SAUKVILLE MUNICIPAL CENTER  
639 E. GREEN BAY AVE., SAUKVILLE, WI 53080**

Village President Barb Dickmann called the meeting to order at 7:15 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, David Maglio-present, Dan Sauer-absent, Mike Krocka-present, Michael Gielow-present @ 7:43 p.m., Joe Caban-present, and Scott Fischer-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Ray deBruijn, Chief Goetz, Vicki Lee, Chief Schultz, and Mark Jaeger.

## **APPROVE CLAIMS FOR APRIL 2015 IN THE AMOUNT OF \$226,340.32**

Maglio/Krocka made a motion to approve claims for April 2015 in the Amount of \$226,340.32. Motion carried.

## **BUDGET WATCH**

Wagner reported that we are trending under budget.

## **INVESTMENT REPORT**

Lee reported that nothing is new. The Village did receive the planned Borrowing.

## **CONVENE TO CLOSED EXECUTIVE SESSION TO DISCUSS THE REVIEW OF A COMPLAINT AND HISTORIES INVOLVING THE SUBJECT, AND DISCUSS VILLAGE RESPONSE, PURSUANT TO WIS. STAT. 19.85 (1)(c), (f) AND SECTION (c) TO CONSIDER PERFORMANCE OF CERTAIN EMPLOYEES**

Maglio/Krocka made a motion to convene to Closed Executive Session to Discuss the Review of a Complaint and Histories Involving the Subject, and Discuss Village Response, Pursuant to Wis. Stat. 19.85 (1)(c), (f) and Section (c) to Consider Performance of Certain Employees. Motion carried.

## **RECONVENE TO OPEN SESSION**

Krocka/Fischer made a motion to reconvene to Open Session. Motion carried at 7:51 p.m.

## **ACTION ON CLOSED SESSION MATTERS**

No action taken.

## **FIRE DEPARTMENT ORGANIZATIONAL PLANNING COMMITTEE**

Wagner explained the Chief Schultz approached her a while ago about the upcoming vacancy of the EMS Division Chief and he thought this would be a great opportunity to evaluate the current Fire Department organizational structure and to evaluate if there are opportunities to increase the operational efficiencies of the Department.

Wagner stated that the creation of a committee would be temporary.

Caban/Gielow made a motion to recommend to the Village Board approval of a Fire Department Organization Planning Committee. Motion carried.

Wagner commented that the fact that Chief Schultz came to the Board with this idea shows his strong leadership of his department.

## **2015 - PAVING PROJECTS BIDS**

deBruijn stated that bids were due today (Tuesday) for the two projects.

1. Cottontail & Ridge Road. Cottontail will be chipped sealed from Foster to the Treatment Plant and Ridge Road will be paved. Mac Paving came in with the low bid at \$20,690.00.
2. Progress Drive. The shoulders will be paved on both sides from STH 33 to Cold Springs Road. Payne & Dolan came in with the low bid at \$135,985.00.

**Krocka/Fischer made a motion** to recommend to the Village Board the approval of the 2015 Paving Projects Bids for a "Not to Exceed" amount of \$20,690 - Mac Paving for the paving of Ridge Road and chip seal of Cottontail and a "Not to Exceed" amount of \$135,985.00 - Payne & Dolan for paving the shoulders on Progress Drive from STH 33 to Cold Springs Road. Motion carried.

#### **WISDOT-CONNECTING HWY PROGRAM**

Wagner stated that there was information provided in the packet. The information included an e-mail from former Engineer, Roy Wilhelm.

Wagner researched and shared the updated information from the State. The information included lane mile compensation rates.

Wagner stated even if the Village applied for the Connecting HWY Program, there is no guarantee of approval.

Wagner stated that several years ago the Village considered Connecting Hwy Aid during the design phase of STH 33 but decided at that time, it was not in the Village's best interest to take over the cost of maintaining STH 33, (maintenance items such as: crack filling, striping, signal operations/maintenance, snow plowing & salting). The State is currently responsible for the maintenance of STH 33. The State typically contracts with the CTY Highway Depts. for much of the maintenance.

Wagner stated that at the time the Village was considering the program, Wilhelm stated in an e-mail to the Village Attorney, that the Board "wisely" turned down the offer based on the history of the State cutting back on funding of so many of its obligations.

Wagner inquired with DOT if the "rate-per-mile" had changed. She was told there has been no change since 1998.

Dickmann stated that the money would come from the State and Village staff would be responsible for doing the work. Dickmann was concerned with whether or not the State would continue to pay long term.

deBruijn stated that the cost per mile will likely remain the same or be reduced. The Village's cost will continue to increase. deBruijn felt it would be a significant commitment.

Caban stated that he had heard talk that the DOT is talking about cutting back.

Wagner questioned that if the Village chose to go with the Connecting Hwy Program, would we have the manpower/equipment resources to cover it!

Gielow stated that he does not like the idea. He does not want a program that would jeopardize the level of service Village residents currently receive.

Maglio, Fischer, and Krocka all said no to the program.

Dickmann asked for a recommendation from the Committee.

**Maglio/Gielow made a motion** not to proceed with applying for the WisDOT Connecting Hwy Program due to potential financial constraints. Motion carried.

#### **OTHER MATTERS**

Chief Schultz stated that the Fire Department will be holding an Open House/Recruitment Night on June 17<sup>th</sup> from 6-8 p.m.

Schultz stated that the department was audited by the Department of Commerce and did great!

Wagner reminded everyone of the Saukville Chamber Golf Outing & Awards Banquet on Tuesday, June 9<sup>th</sup>, adding that Jerry Dickmann would be receiving the Citizen of the Year Award and Mary Kay Baumann the Government Achievement Award.

Wagner reported that Live @ the Triangle would be starting on Wednesday, June 10<sup>th</sup> from 7:00-9:30 p.m. at Veterans Park.

deBruijn stated that his department advertised for a part-time Public Works employee to work a maximum of 20 hours per week.

Wagner reported that Mike Harrigan of Ehlers & Associates will be attending the June 16<sup>th</sup> Finance meeting to discuss the Village's financial planning.

Wagner reported that the renewal of the Intergovernmental Agreement with the Village of Grafton for inspection services will be on the June 16<sup>th</sup> agenda for review and approval.

**ADJOURNMENT**

**Krocka/Gielow** made a motion to adjourn. Motion carried at 8:13 p.m.

Mary K. Baumann  
Deputy Clerk