

**\*\*\*VILLAGE BOARD MINUTES\*\*\*  
June 24, 2014**

**SAUKVILLE MUNICIPAL CENTER  
639 E GREEN BAY AVE  
SAUKVILLE, WISCONSIN**

Village President Barb Dickmann called the meeting to order at 8:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, Dan Sauer-present, David Maglio-present, Mike Krocka-present, Michael Gielow-present, Joe Caban-present, and Scott Fischer-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Ray deBruijn, Chief Goetz, Laurie Miske, Kim Buechler, Officers E. Ramthun, Caswell, Neese, Depies, Meyer, Sgt. Ramthun, Brad Grams and Family, Chris Janich and Family (see attached), Bill Meloy, Jack Morrison, and Mark Jaeger.

**PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS AND QUESTIONS**

None.

**APPROVE MINUTES OF MAY 13, 2014 MEETING**

Krocka/Sauer made a motion to approve the May 13, 2014 minutes as presented. Motion carried.

**COMMUNICATIONS**

REPORT FROM THE VILLAGE PRESIDENT

Dickmann presented Helen Galvin with a retirement plaque and gift card recognizing her 42 years of service to the Village as a Crossing Guard.

REPORT FROM THE VILLAGE ADMINISTRATOR

None.

**PUBLIC HEARING - To hear comments and consider adoption of a proposed ordinance amending the Village Impact Fee Ordinance as follows: Amend §§118-6.D, 118-7.D, and 118-8.D of the Code of the Village of Saukville to provide that impact fees collected thereunder by June 20, 2014 but not used by June 20, 2017 shall be refunded to the current owner of the property and that impact fees collected thereunder after June 20, 2014 but not used within a period of ten years after they are collected shall be refunded to the current owner of the property**

deBruijn asked why the money has to be refunded at all. Wagner stated that it is required per State Statute. The money collected has to be directly linked to growth and economic development.

**CLOSE PUBLIC HEARING**

Hearing no other comments, Dickmann recommended a motion to close the Public Hearing.

Maglio/Krocka made a motion to close the Public Hearing. Roll call vote was taken with all in favor. Motion carried at 8:07 p.m.

**ORDINANCES - RESOLUTIONS - PETITIONS**

Ord. #747 - Amending §118-6.D, §118-7.D and §118-8.D - Impact Fees

Caban/Maglio made a motion to waive the 1<sup>st</sup> reading of Ord. #747 - Amending §118-6.D, §118-7.D and §118-8.D - Impact Fees. Motion carried.

**Maglio/Krocka made a motion** to waive the reading of Ord. #747 - Amending §118-6.D, §118-7.D and §118-8.D - Impact Fees. Motion carried.

**Gielow/Maglio made a motion** to approve Ord. #747 - Amending §118-6.D, §118-7.D and §118-8.D - Impact Fees. Motion carried.

**Ord. #748 - Amending the Code of Ordinances to Establish Fees by Resolution Instead of by Ordinance**  
Wagner stated that this change is more of a housekeeping issue. This will make it easier to change sections in the future without having to modify the Municipal Code via ordinance change.

**Krocka/Maglio made a motion** to waive the first reading of Ord. #748 - Amending the Code of Ordinances to Establish Fees by Resolution Instead of by Ordinance. Motion carried.

**Krocka/Maglio made a motion** to waive the reading of Ord. #748 - Amending the Code of Ordinances to Establish Fees by Resolution Instead of by Ordinance. Motion carried.

**Krocka/Caban made a motion** to approve Ord. #748 - Amending the Code of Ordinances to Establish Fees by Resolution Instead of by Ordinance as presented. Motion carried.

**Res. #1186 - 2013 CMAR Report**

Dickmann read Res. #1186 - 2013 CMAR Report.

**Krocka/Sauer made a motion** to approve Res. #1186 - 2013 CMAR Report as presented. Motion carried.

**Res. #1187 - Setting Fees**

Dickmann read Res. #1187 - Setting Fees.

**Maglio/Krocka made a motion** to approve Res. #1187 - Setting Fees as presented. Motion carried.

**REPORTS OF VILLAGE BOARD COMMITTEES**

Utility Committee

No report.

Public Works Committee

No report.

Public Safety Committee

No report.

Finance Committee

Dickmann reported on the meeting of June 24, 2014.

Claims for May 2014 in the amount of \$166,106.24 were reviewed and approved.

The Budget Watch and Investment Report were reviewed.

A recommendation was made to the Village Board to approve the bid from Payne & Dolan for a "Not to Exceed" amount of \$861,770.90. The total project cost with engineering and Project Administration is estimated at \$980,000.

A recommendation was made to the Village Board to approve Res. #1188 - Declaring Official Intent to Reimburse Expenditures on Sewer and Water Utility Projects from Proceeds of Borrowing.

A recommendation was made to the Village Board to approve the staff recommendation for Special Assessments.

A recommendation was made to the Village Board for approval of \$16,494.75 for Village Hall/Police Site Enhancements.

Committee went into Closed Executive Session with no acting being taken.

A recommendation was made to the Village Board to approve the Personnel Manual Update - Section 3.09 - Salvage Vehicle Inspector & Section 8.04 (10) - Medical Leave Bank as presented.

A recommendation was made to the Village Board for approval of the Contract for Professional Services - MK Haroldson Economic Planning and Development for a 3 month period ending September 30th.

Other Matters:

The Impact Fee Ordinance will be discussed at Public Hearing.

The e-newsletter will now be distributed on Tuesday mornings instead of Friday afternoon.

The Summer Reading Program is doing well.

Wagner and Lee are working with the auditors on the financial policies for the Village.

The 2015 Budget Tour will be held on Monday, September 22nd.

The next Finance/Village Board meetings will be Tuesday, July 15th.

Dickmann stated that the Village will take part in a Shared Services Task Force (SSTF) with the City of Port Washington. Dawn Wagner will be the staff representative. The SSTF will be headed by Richard Belling with citizen members Jerry Dickmann and Jen Schoenfeldt.

**WE Energies Easement (Technology Way)**

**Krocka/Sauer made a motion** to approve the WE Energies Easement (Technology Way) as presented. Motion carried.

**Linden Street/Colonial Parkway Projects**

**Maglio/Krocka made a motion** to approve the bid from Payne & Dolan for a "Not to Exceed" amount of \$861,770.90. The total project cost with engineering and Project Administration is estimated at \$980,000. Motion carried. Motion carried.

**RES. #1188 - Declaring Official Intent to Reimburse Expenditures on Sewer and Water Utility Projects From Proceeds of Borrowing**

**Maglio/Krocka made a motion** to waive the reading of Res. #1188 - Declaring Official Intent to Reimburse Expenditures on Sewer and Water Utility Projects from Proceeds of Borrowing. Motion carried.

**Maglio/Krocka made a motion** to approve Res. #1188 - Declaring Official Intent to Reimburse Expenditures on Sewer and Water Utility Projects from Proceeds of Borrowing. Motion carried.

**Gielow/Maglio made a motion** to recommend to the Village Board approval of the staff recommendations for Special Assessments as presented. Motion carried.

**Krocka/Caban made a motion** to approve \$16,494.75 for Village Hall/Police Site Enhancements to include paving, curbing, planting, and fencing. Motion carried.

**Personnel Manual Update - Section 3.09 - Salvage Vehicle Inspector & Section 8.04 (10) - Medical Leave Bank**

**Krocka/Caban made a motion** to approve the Personnel Manual Update - Section 3.09 - Salvage Vehicle Inspector & Section 8.04 (10) - Medical Leave Bank as presented. Motion carried.

**Contract for Professional Services - MK Haroldson Economic Development & Planning**

Gielow/Krocka made a motion to approve the Contract for Professional Services - MK Haroldson Economic Development & Planning for a 3 month period ending September 30<sup>th</sup>. Motion carried.

**REPORTS OF SPECIAL COMMITTEES**

Plan Commission

Maglio/Krocka made a motion to approve the Certified Survey Map (CSM) that falls within the Village Extraterritorial Jurisdiction Review - for proposed division of Lot #4 of CSM 3782 to create one additional lot of 2.27 acres in size, as requested by David Murphy-owner, Town of Port Washington as presented. Motion carried.

Community Development Authority/Industrial Review Committee

No report.

Library Board

Caban reported that he did not attend the meeting. The minutes for the June 10, 2014 meeting were provided in the packet for review.

Mid-Moraine Municipal Association

Fischer reported on the meeting of May 14, 2014.

Steve Kane provided an overview of current issues. The next meeting is scheduled for September 10<sup>th</sup>.

**OPERATOR'S LICENSE APPROVALS**

Maglio/Gielow made a motion to approve New Operator's License Applications for Schacht and Parsons for Beck's Exxon, Cantrall for Tri-Par, Bowman and Mills for Mel's Club 33, and Heimerl and Hoppe for Pick 'n Save. Motion carried.

Maglio/Krocka made a motion to table the New Operator's License Application for McCambridge for Tri-Par pending further information. Motion carried.

Maglio/Sauer made a motion to approve Renewal Operator License Applications for Wright, Dombrowski, and Tydrick for Pick 'n Save, Starszak for Saukville Moose Lodge, and Welch for J'Sport's Bar. Motion carried.

**LIQUOR LICENSE APPROVALS**

See Attached.

**CITIZEN MATTERS AS NOTICED**

None.

**ADJOURNMENT**

Sauer/Gielow made a motion to adjourn to July 15, 2014. Motion carried at 8:21 p.m.

Mary K. Baumann  
Deputy Clerk