

**\*\*\*FINANCE MINUTES\*\*\***

**April 15, 2014**

**SAUKVILLE MUNICIPAL CENTER  
639 E GREEN BAY AVE, SAUKVILLE, WI**

Village President Barb Dickmann called the meeting to order at 7:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members Present: Barb Dickmann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, Michael Gielow-present, Joe Caban-present, and Scott Fischer-absent.

Others Present: Dawn Wagner, Mary Kay Baumann, Shari Kirsch, Bob Hamann, and Kyle Gulya.

**APPROVE CLAIMS FOR MARCH 2014 IN THE AMOUNT OF \$131,653.47**

Krocka/Sauer made a motion to approve the claims for March 2014 in the amount of \$131,653.47 with corrections. Motion carried.

**BUDGET WATCH**

Wagner stated that the budget percentages are where they should be. Some are trending a little higher due to purchases that need to be made early in the year.

**INVESTMENT REPORT**

Wagner stated that rates have not changed much and staff continues to review rates.

**EMS DEFIBRILLATORS**

Kirsch requested the purchase of the defibrillators this year. Kirsch stated that Physio Control is offering a large discount if the defibrillators are purchased by April 25, 2014. This would result in a savings of \$12,280.50. The purchase would come in under budget.

Wagner stated that staff has recommended the purchase due to the significant cost savings.

Gielow asked if Kirsch could approach the vendor for a better deal on the maintenance agreement.

Wagner stated that if we are going to incur the savings a decision would need to be made tonight. Wagner suggested a "not to exceed" amount and have Kirsch approach the vendor for a better maintenance agreement.

Caban/Gielow made a motion to recommend to the Village Board approval of the purchase of defibrillators at a "not to exceed" amount of \$66,056.40. Kirsch will approach the vendor for a better deal on a maintenance agreement. Motion carried.

**CONVENE TO CLOSED EXECUTIVE SESSION PURSUANT TO §19.85 (1)(c)DISCUSS DEPARTMENT DIRECTOR RELATED MATTER**

Krocka/Maglio made a motion to convene to Closed Executive Session Pursuant to §19.85 (1)(c) Discuss Department Director Related Matter. Roll call vote was taken with all in favor. Motion carried at 7:09 p.m.

**RECONVENE TO OPEN SESSION**

Krocka/Gielow made a motion to reconvene to Open Session. Motion carried at 8:30 p.m.

**ACTION ON CLOSED SESSION MATTERS**

No action taken.

**OTHER MATTERS**

Dickmann reported that she and Wagner attended a retirement lunch for Dan Thompson from the League of Wisconsin Municipalities.

Wagner stated that Jack Morrison did an outstanding job handling monitoring the flooding issues experienced over the weekend.

Wagner reported that all management/supervisory staff completed the EAP training "Respectful Communication in the Workplace" on 4-8-14.

Wagner reported that she will be submitting an updated fee ordinance for the Board's review. This includes impact fees.

Wagner reported that the Saukville Chamber is holding a Leadership Styles luncheon presented by Schenk on Wednesday, April 23<sup>rd</sup>. Please contact Mary Kay if you wish to attend.

Wagner reminded everyone of the Annual OED Outreach event on April 30<sup>th</sup> at Shully's. Please let her know if you are interested in attending.

Wagner reported that May 9<sup>th</sup> has been set for the Environmental Clean-Up Day with Saukville Elementary.

After discussion it was determined that the next two Finance/Village Board meetings would be held on April 29<sup>th</sup> and May 13<sup>th</sup>.

**ADJOURNMENT**

Krocka/Gielow made a motion to adjourn to Tuesday, April 29, 2014. Motion carried at 8:37 p.m.

Mary K. Baumann  
Deputy Clerk