

*****FINANCE MINUTES*****

September 9, 2014

**SAUKVILLE MUNICIPAL CENTER
639 E GREEN BAY AVE, SAUKVILLE, WI**

Village President Barb Dickmann called the meeting to order at 7:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members Present: Barb Dickmann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, Michael Gielow-present, Joe Caban-present, and Scott Fischer-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Ray deBruijn, Chief Goetz, and Mark Jaeger.

SCHOWALTER PARK BALL FIELDS IMPROVEMENTS - SOFTBALL ASSOCIATION & OZAUKEE STORM

deBruijn stated that he received a quote from H & K Sports. The quote included to cost of top dress, bricks and bag clay.

deBruijn expressed concern regarding the number of groups that were using the fields and the different mounds that were being requested. The Saukville Softball Association needs the mounds at 64 ft. and Ozaukee Storm needs the mounds at 60 ft.

deBruijn stated that the two groups have agreed to a cost share on the redressing of the fields.

deBruijn stated that it has been about five (5) years since the fields have been done.

The estimates received by H & K Sports included Top Dress at a cost of \$6,500, Bricks at a cost of \$8,250 and Bag Clay at a cost of \$4,800.

deBruijn stated that the base stakes and setting of stakes is included with either the brick or bag clay proposal.

deBruijn stated that the total cost of the project with the bag clay option would be \$11,300. The Village would pay half of the cost and the other half would be cost shared by the Saukville Softball Association and Ozaukee Storm.

Wagner stated that there is currently \$16,500 in the Park Fund.

Dickmann asked if there was any reason why it shouldn't be approved.

deBruijn said the fields are used 5 nights a week and tournaments are held on the weekends.

Fischer asked if this isn't something that should be discussed at budget time. Dickmann said, yes, normally.

deBruijn stated that there are time constraints involving the re-dressing. The fall is the best time to address this. deBruijn said that if it wasn't done this fall, he would recommend waiting until next fall.

Maglio/Fischer made a motion to recommend to the Village Board approval of a not-to-exceed amount of \$5,650 from the Park Fund for the top-dressing and bag clay for the Schowalter Park ball diamonds. Motion carried.

STUMP GRINDER FOR SKID STEER LOADER (DPW - ERF)

deBruijn stated that he received two (2) bids from Fabco. The first bid was for a new stump grinder at a cost of \$8,200. The second was for a used one at a cost of \$5,451. With a new set of teeth for the cutter head at \$480. This would bring the cost of the used stump grinder to \$5,931.

deBruijn stated that the used stump grinder is a 2012 model from their rental fleet. This unit has less than 100 hours on it.

deBruijn said that, in the past, the Village would hire someone to take out the stumps. He would have to make a list and have them done all at one time. In addition, staff would have to follow the person around with an additional truck. With the stump grinder, staff would be able to take down trees and clear the stump all at once. This would result in a cost and time savings for the Village.

Gielow asked if we could persuade them to "throw in" the extra teeth. deBruijn said he tried. They weren't giving any leeway.

Wagner stated that there is approximately \$49,000 in the DPW-Equipment Replacement Fund (DPW-ERF).

Caban/Gielow made a motion to recommend to the Village Board approval of the used stump grinder from FABCO for a "not-to-exceed" amount of \$5,931 from the DPW-ERF. Motion carried.

SMALL PUMP SPRAYER TRAILER (DPW - ERF)

deBruijn stated that staff currently puts a portable unit in the back of the truck to move from location to location. This unit holds 55 gals and is self-contained.

Sauer asked if the old unit would be sold. deBruijn stated that they would keep it.

Gielow/Caban made a motion to recommend to the Village Board approval of the purchase of a small pump sprayer trailer for a "not-to-exceed" amount of \$1,500 from the DPW-ERF. Motion carried.

DISCUSS AND TAKE ACTION REGARDING AGREEMENT BETWEEN VILLAGE AND FORMER EMPLOYEE REGARDING EXPENSE REIMBURSEMENT

Wagner stated that this is a waiver and release agreement between the Village of Saukville and Roy Wilhelm.

Wagner stated that the Village Labor Attorney has reviewed it and Mr. Wilhelm has signed it.

Krocka/Maglio made a motion to recommend to the Village Board approving the Waiver and Release Agreement between the Village of Saukville and Mr. Wilhelm regarding Expense Reimbursement. Motion carried unanimously.

CONVENE TO CLOSED EXECUTIVE SESSION PURSUANT TO §19.85 (1) (e) FOR THE PURPOSE OF DISCUSSING NEGOTIATION STRATEGIES AND FOR THE PURPOSE OF DISCUSSING CONTRACT TERMS RELATED TO ECONOMIC DEVELOPMENT AND PLANNING CONSULTANT

Krocka/Gielow made a motion to Convene to Closed Executive Session Pursuant To §19.85 (1) (e) for the Purpose of Discussing Negotiation Strategies and for the Purpose of Discussing Contract Terms Related to Economic Development and Planning Consultant. Motion carried at 7:18 p.m.

RECONVENE TO OPEN SESSION

Krocka/Maglio made a motion to reconvene to Open Session. Motion carried at 7:36 p.m.

CONTRACT FOR PROFESSIONAL SERVICES - MK HAROLDSON ECONOMIC PLANNING & DEVELOPMENT

Wagner stated that there were no changes recommended for the contract term from October 1st thru December 30th.

Maglio/Gielow made a motion to approve the Contract for Professional Services - MK Haroldson Economic Planning & Development as presented. Motion carried.

OTHER MATTERS

Wagner reported that Kim Becker resigned from the Library staff effective September 8th. The position will be posted.

Wagner reported that Keith Dickmann is retiring from the Village effective September 30, 2014.

The Chamber will be holding a luncheon on Wednesday, September 24th at the Police Dept. The topic is Active Shooter/Critical Incident and Wisconsin Crime Alert Network Training. If anyone is interested in attending, contact Mary Kay.

Wagner reported that OED will be holding their annual breakfast on Wednesday, September 24th.

ADJOURNMENT

Sauer/Krocka made a motion to adjourn. Motion carried at 7:49 p.m.

Mary K. Baumann
Deputy Clerk