

FINANCE MINUTES

December 2, 2014

SAUKVILLE MUNICIPAL CENTER 639 E GREEN BAY AVE, SAUKVILLE, WI

Village Trustee Dan Sauer called the meeting to order at 7:15 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-absent, David Maglio-present, Dan Sauer-present, Mike Krocka-absent, Michael Gielow-present, Joe Caban-present, and Scott Fischer-present.

Others Present: Dawn Wagner, Mary K. Baumann, Chief Goetz, Ray deBruijn, Vicki Lee, Walt Schmitz, Lou Paape, Donna D'Angelo, Anne Kertscher, Sherri Yandry, and Mark Jaeger.

RES. #1200 - 2015 ROOM TAX REQUESTS

Lee reported that the Super 8 was recently sold. The current owners are not allowed to divulge the new owners. The closing is scheduled for January 20, 2015. The amount available is estimated and based on past history.

Requests were made from the following groups.

Riverfest - A request of \$200 to provide treats and bus transportation for the SES students during spring clean-up.

4th of July Fireworks - \$5,000

July 4th Parade - Baumann requested \$1,000 to be used to cover expenses and continue to book a band that normally costs between \$3,000-\$4,000.

Saukville Chamber - Yandry requested \$3,000. This amount would just about cover the cost of the rent at the current location. The space and its visibility have been very positive for the organization.

Fire Dept. Car Show - Paape requested \$4,500. Last year was very successful as there was great weather and a good crowd.

NNO - a request of \$500 was made by Officer Neese. Chief Goetz stated that there were 800 people that attended the 2014 event. It is a free event and Office Neese does solicit many other donations to cover costs.

Saukville Area Historical Society (SAHS) - Kertscher requested \$7,500. Kertscher/D'Angelo reported that not all of the \$4,000 from 2014 was used due to issues with contractors. Approximately \$1,000 was used and the \$3,000 balance put in escrow. The painting that was planned was put on hold due to repairs that need to be done before the painting can be completed. The additional request is to cover the cost of those repairs. Sauer asked if there were grants available for the work that needed to be done. Kertscher stated yes but didn't elaborate on the availability.

Maglio recommended that the Village Board OK the \$3,000 that SAHS request to be put in escrow before it is used for anything.

Christmas Decorations - deBruijn stated that the initial request was for \$600 for a 4 ft. decorative wreath on the front of the Police Department building. DPW also planned on placing pole decorations along STH 33 in place of the stringers that went across STH 33. DPW has the boxes and switches for the pole decorations. Five (5) poles do not have electrical. WE Energies is requiring that the electrical work be done by WE Energies at a cost of \$1,550 to install. The new request is for \$2,150 for the wreath and the electrical hook-ups on STH 33.

Fire Dept. Poker Run - Vincevinius requested \$500. Vincevinius reported that there was a 40% increase in attendance over the 2013 run. He reported that they were able to give the Fire Dept. \$3,000 after last year's event.

Advertising/Marketing - Wagner requested \$2,500. Wagner stated that the Plan Commission and Community Development Authority had a planning session on how to promote Saukville. They want to "talk up" the community and encourage new businesses to locate here.

Discussion was held on possibly revisiting all requests at the end of January after the new owners take over the Super 8 and the Village is aware of plans for the hotel.

Maglio/Caban made a motion to recommend to the Village Board revisiting Res. #1200 - 2015 Room Tax Requests at the first meeting in February and to authorize the SAHS to place the unused 2013 funds (\$3,000) into escrow. Motion carried.

Res. #1201 - Approving the Designation of a Portion of the Village's Undesignated General Fund Balance

Wagner stated that this is usually addressed before the end of the year.

Wagner stated that there is \$80,000 earmarked for the 2015 Capital Borrowing for a proposed truck for DPW. It is proposed to use \$40,000 of the Undesignated Fund Balance to offset a portion of the cost and place it in the DPW Equipment Replacement Fund.

Wagner reported that the Fund Balance would still be at 35%.

Wagner said that the DPW staff is researching what vehicle would be appropriate for their uses.

Wagner stated that she and President Dickmann had a conversation regarding this and Dickmann was in agreement.

Maglio/Gielow made a motion to recommend to the Village Board approval of Res. #1201 - Approving the Designation of a Portion of the Village's Undesignated General Fund Balance. Motion carried.

OTHER MATTERS

Baumann reported that there will not be a special election held in December. It is anticipated that the special elections will be held in conjunction with the Primary Election in February and the Spring Election in April.

ADJOURNMENT

Maglio/Fischer made a motion to adjourn. Motion carried at 8:02 p.m.

Mary K. Baumann
Deputy Clerk