

# \*\*\*FINANCE MINUTES\*\*\*

December 16, 2014

## SAUKVILLE MUNICIPAL CENTER 639 E GREEN BAY AVE, SAUKVILLE, WI

Village President Barb Dickmann called the meeting to order at 7:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, Michael Gielow-present, Joe Caban-present, and Scott Fischer-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Chief Goetz, Vicki Lee, and Tony Matera-Ansay & Associates.

### **APPROVE CLAIMS FOR NOVEMBER 2014 IN THE AMOUNT OF \$477,995.29**

**Maglio/Krocka made a motion** to approve the claims for November 2014 in the amount of \$477,995.29 as presented. Motion carried.

### **BUDGET WATCH**

Wagner stated that the budget is on track for the year.

### **INVESTMENT REPORT**

Lee reported that the Village has already collected almost \$1M in taxes. Lee stated that about half of that amount has been collected by Port Washington State Bank. She stated that they have been extremely helpful in the collection process.

### **2015 PROPERTY/LIABILITY/WORKER'S COMPENSATION INSURANCE**

Tony Matera, Ansay & Associates, has been working with the Village for 2 years.

Matera stated that they have partnered with EMC Insurance to provide insurance for the Village. Matera stated that, in reviewing proposals, EMC was ahead of all the other companies. Matera reviewed the Medcore Program that has now been in effect for two (2) years. The program has been very positive.

Wagner stated that EMC is able to do a breakdown of claims by department. This allows staff to see where department claims are coming from.

Wagner stated that when Matera wanted the Village account, he was asked what he could bring to the table that the other agents weren't able to provide. Medcore was it!

Wagner stated that it is staff recommendation that the Village continue with Ansay & Associates and EMC for the 2015 Property/Liability/Worker's Compensation Insurance.

**Krocka/Maglio made a motion** to recommend to the Village Board to approve Ansay & Associates and EMC for the 2015 Property/Liability/Worker's Compensation Insurance. Motion carried.

### **INTERGOVERNMENTAL AGREEMENT - VILLAGE OF SAUKVILLE/OZAUKEE COUNTY - VOTING MACHINES**

Baumann reported that Ozaukee County has agreed to fund 100% of the purchase price of new voting machines. Any additional machines, maintenance, supplies would be the responsibility of the municipality.

Baumann stated that it has not been determined if the new machine will include handicap accessible voting or if that will need to be a separate machine. If a separate machine is required, the cost will be the responsibility of the municipality.

Wagner recommended leaving the money in the Non-Lapsing Reserve Fund until we know the impact of the new machines in 2015.

**Maglio/Caban made a motion** to recommend to the Village Board approval of the Intergovernmental Agreement - Village of Saukville/Ozaukee County - Voting Machines. Motion carried.

**CONVENE TO CLOSED EXECUTIVE SESSION PURSUANT TO §19.85 (1) (e) FOR THE PURPOSE OF DISCUSSING CONTRACT TERMS RELATED TO ECONOMIC DEVELOPMENT**

**Krocka/Gielow made a motion** to convene to Closed Executive Session pursuant to §19.85 (1) (e) for the Purpose of Discussing Contract Terms Related to Economic Development. Roll call vote was taken with all in favor. Motion carried at 7:28 p.m.

**RECONVENE TO OPEN SESSION**

**Krocka/Caban made a motion** to reconvene to Open Session. Motion carried at 7:54 p.m.

**CONTRACT FOR PROFESSIONAL SERVICES - MK HAROLDSON ECONOMIC DEVELOPMENT AND PLANNING**

**Maglio/Krocka made a motion** to recommend to the Village Board the Contract for Professional Services - MK Haroldson Economic Development and Planning for a 3 month term. Motion carried.

**OTHER MATTERS**

Wagner stated that the Management Staff completed a session on Managing Change through our EAP Program.

The CDA Meeting scheduled for Thursday, December 18<sup>th</sup> was cancelled due to lack of quorum.

Wagner, Hartmann, and Kropidowski met with Arkema today.

Chief Goetz reported that Officer Neese has organized a “Shop with a Cop” day on Saturday, December 20<sup>th</sup>. Goetz stated that 15 foster children will be able to shop with a uniformed Police Officer.

Due to the generosity of Wal-Mart, Pepsi, and Mila’s Bakery the children will have a breakfast at the Police Department and a ride to Wal-Mart in a squad car. Once there, they will each get \$100 to spend on their families and will also use \$10 to purchase a gift to put in the box for the less fortunate.

**ADJOURNMENT**

**Maglio/Gielow made a motion** to adjourn. Motion carried at 7:58 p.m.

Mary K. Baumann  
Deputy Clerk