

*****VILLAGE BOARD MINUTES***
August 5, 2014**

**SAUKVILLE POLICE DEPARTMENT
649 E GREEN BAY AVE
SAUKVILLE, WISCONSIN**

Village President Barb Dickmann called the meeting to order at 8:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, Dan Sauer-present, David Maglio-present, Mike Krocka-present, Michael Gielow-absent, Joe Caban-present, and Scott Fischer-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Ray deBruijn, Chief Goetz, Dale Kropidowski, and Mark Jaeger. Also see list attached.

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS AND QUESTIONS

None.

APPROVE MINUTES OF JULY 15, 2014 MEETING

Sauer/Gielow made a motion to approve the June 24, 2014 minutes as presented. Motion carried.

COMMUNICATIONS

REPORT FROM THE VILLAGE PRESIDENT

Dickmann reported that the State of Wisconsin, Division of Public Health has presented the Village of Saukville's Water Utility Department with a Water Fluoridation Quality Award. Dickmann thanked staff for their excellent work in the Utility Department.

REPORT FROM THE VILLAGE ADMINISTRATOR

None.

PUBLIC HEARING-To discuss the Village of Saukville's intent to exercise its police power in accordance with §66.0703 Wis. Stats., and Chapter 5 of the Village Code, to levy special assessments upon properties within the following described assessment districts for benefits conferred upon the properties by the construction of sanitary sewer laterals, curb and gutter, driveway approaches, sidewalks, and related improvements: All property abutting upon both sides of the 100 block and 200 block of Colonial Parkway and all property abutting upon both sides of Linden Street and Linden Court. (8:00 p.m.)

Gerry Powell of Reukert & Mielke gave an overview of the projects on Linden Street, Linden Court and Colonial Parkway.

Powell stressed that communication is extremely important during these projects. He encouraged residents to ask questions and will make his contact information available in the event anyone has more questions.

Powell stated that the Colonial Parkway project would include the 100 and 200 blocks of Colonial Parkway. The project will begin at Hillcrest Road and end at Bucktrout Street. Powell stated that the Colonial Parkway project is less invasive than Linden Street and Linden Court. On Linden Street, the laterals will go into the basement. Jointless pipes will be installed to prevent roots invading and plugging the laterals. With the exception of the four (4) houses at the top of Linden Street, all houses on that street will have the storm laterals extended.

Powell stated that for all the homes receiving storm sewer and storm lateral, they will be given a wooden stake to mark where they would like the lateral to be placed. Powell ensured residents that the stakes will be distributed well in advance of the project beginning.

Powell stated that an e-mail list is being compiled to include all affected residents and Village staff. E-mails will be sent out on a regular basis with updates on the projects. Each e-mail will include the names and phone numbers of all contractors working on the projects.

Powell stated that the current schedule has the contractors starting on Linden Street on Monday, August 25th.

Powell stated that the assessments for Linden Street, Linden Court, and Colonial Parkway will include all or part of the following list:

- Sidewalk Replacement
- Driveway Replacement
- Storm Sewer Lateral
- Sanitary Sewer Lateral Lining (Linden)
- Curb and Gutter on Linden Street
- Curb and Gutter on Colonial Parkway
- Storm Sewer - 100 Blk of Colonial Parkway

Dickmann asked that, if anyone had questions or comments, they please state their name before speaking.

George Krueger, 521 S. Main Street, stated that he was not aware of the Public Information Meeting until after it was held.

James Jackson, 151 Linden Street, asked about the error in assessment.

Powell explained that it was his staff at Ruckert & Mielke that made the calculation error. Powell apologized for the error.

Powell stated that the construction cost of the projects had not changed. He explained that there are seven (7) individual items being assessed. Of those seven (7), three (3) are front assessments. The frontage amounts were measured incorrectly and, therefore went down. Because the measurements went down, the cost per unit went up. The methodology of the project did not change.

John Gallo, Custom & Fiend, LLC, speaking on behalf of Michael Gallo, 491 S. Main Street, was concerned that there was a discrepancy between the dedicated road easement and what that property should actually be assessed for.

Ron Colby, 244 Colonial Parkway, stated that the difference in measurement on his property went from 74.98 to 75 feet. He wanted to know why .02 ft would cost him an extra \$124.

Powell explained that the price per unit went up. The total cost of the front laterals is \$54,000. The total lateral footage is divided into the \$54,000.

Powell stated that the error was made on six (6) corner lots.

Colby asked if residents would have access to road and driveways during construction.

Powell stated that residents will have access most of the time and emergency vehicles will have access at all times.

Powell stated that the contractors will give residents advanced notice of any closures.

Powell stated that when any concrete work is done (sidewalks/driveway aprons), that would be one (1) week of no driving on.

Colby asked if the lateral will hook in to the sump pump. Powell stated no. Powell stated that hooking in to the lateral will be the responsibility of the homeowner.

Colby asked about the risk of the lateral backing up into the house. Powell stated that an air gap should be left in to avoid any back-up.

Colby wanted to know, if the Village is doing asphalt on the roads to save money, why do residents have to use concrete on the driveway aprons.

Wagner stated that concrete aprons are required in the Village and have been for many years.

Colby asked if concrete sidewalks slabs would be taken out. Powell stated at least one (1) would be removed.

Colby officially requested that the price per unit go back to the original assessment. He also asked that the asphalt apron not be removed.

Colby expressed concern that one trustee was not present which meant that there were six (6) members of the Board voting. What if the vote ends in a tie?

Wagner stated that a motion can be modified to bring consensus or the Board could choose to wait until the next Board meeting where all members would be in attendance. Wagner also stated that the possibility of a Committee/Board member missing could happen at any meeting.

Gallo asked if the driveway assessment was based on square footage or per yard. Also, is the entire driveway being assessed or only partial. Gallo also asked if the Village has plans to do sanitary sewers in the near future.

Wagner stated that sanitary sewers on Main Street are not part of the 5-Year Capital Plan.

Jackson asked if the project will take the lateral right past the sidewalk and that will be repaired. Powell stated that from the inside of the sidewalk to the house would be the homeowner's responsibility.

Trustee Krocka stated that when they did the updates on the 300 block of Colonial (where he lives) he dug and put in his lateral at his own expense.

Trustee Caban stated that he had to do the same thing on his property on Mayfair Drive.

Powell reminded residents that only the sanitary sewer lateral would be going into the houses.

Wagner informed Ron Colby that the concrete apron is not only in the Special Assessment Policy but it is also listed in the Village's Municipal Code.

Anastasia Wiske, 219 Linden Street, asked why she had to go through putting in a sump pump connection if she has drain tile that is maintaining perfectly.

Wagner stated that the sump pump connection is mandatory within one (1) year of lateral install.

Joe Schulte, 231 Linden Street, stated that he heard two (2) different things regarding sump pumps at the Public Information Meeting.

Wiske asked how the Village can force her to do something that is not beneficial to her property.

Wiske asked about sidewalk replacement.

Powell stated that the apron will be replaced and must be concrete. He also stated that all curb and gutter will be replaced on Linden Street.

Rene' Didier, 201 Linden Street, asked about the street being widened. Powell stated that Linden Street will be widened by one (1) foot.

Cullin Shanahan, 265 Linden Street, stated that he is one (1) of the four (4) houses on Linden Street that is not having the storm lateral extended. Shanahan asked what size the opening in the basement would be. Powell stated that it would be 3 x 3 unless there is a need to expand that. They are not going to open any more than they have to.

Powell stated that the cut in needs to be made so that can clean the area out.

Powell stated that the new pipe will be connected to existing pipe.

Krueger asked if the drain tiles would still be useable. Powell stated that the pipe bursting would cut off the connection to the drain tiles.

Wiske again asked why she has to tear everything up if it is not benefiting her.

George Ruck who is a contractor stated that drain tiles were put in years ago and with these updates they are trying to eliminate old valves.

Wagner stated that an ordinance was passed in July of 2008 where the waiver of lateral connection was removed. The same ordinance also states that sump pump connection is mandatory.

Powell stated that sanitary laterals will be televised prior to going in. They will know with almost 100% certainty whether the lateral is attached.

Dave Kempin, 188 Linden Street, asked "if we don't have a choice, why is it not being run to the house?"

Colby asked if the individuals have to get an additional permit to install the lateral. Wagner stated yes.

Perry Johnson, 171 Colonial Parkway, asked about attaching the storm lateral to the sump pump. Johnson requested a list of contractors that might be able to do the work.

Kelly Herian, 100 Colonial Parkway asked when they would be notified that they have one (1) year to install the lateral. Powell stated that all parties involved would be notified at the end of project approval.

Wiske commented that she is a Disabled Veteran and on a fixed income. How is she supposed to afford all of this?

Dickmann stated that the Village is willing to work with residents on repayment terms.

Wagner stated that the notice that was sent out included methods of payment. The current plan states that the maximum would be five (5) years. Wagner stated that the Village Board has the latitude to extend the terms for larger assessments.

Lindsey Lembke, 265 Linden Street, asked what happens to the Special Assessment balance if you sell your house. Wagner stated that the Special Assessment is generally settled prior to the sale.

Gallo asked how much Linden Street is being widened. Powell stated 18" for curb & gutter.

Krueger asked if the approaches will be raised when they are replaced. Powell stated that the plan is to level out and blend.

Krueger asked how blasting is going to improve the road and how the current sag in the lateral will be fixed.

Krueger asked how long before the next street has this work done.

Trustee Caban again stated that he had to go through the same thing on Mayfair Drive.

Krueger asked that, if the Special Assessment is put on the tax roll, when would it have to be paid? Lee, Treasurer for the Village, stated that it must be paid with the 1st half taxes.

Lee also noted that interest is not assessed on the payment until it is put on the tax roll.

Wiske asked if an interest rate could be locked in.

Jeanette Mueller, 260 Linden Street, stated that she is one of the four (4) homes at the top of Linden Street. She asked if there would be any forgiveness for excess frontage. Wagner did not believe there were any grants available.

Catherine Buck, 190 Colonial Parkway, suggested Larry's Excavating out of Sheboygan. She had talked to him and he would be interested on doing a bid on multiple properties. Buck stated that she would provide the information to be added to the e-mail chain.

Gallo asked if the sump pump has to be connected as soon as the lateral is installed. Wagner read the code (159-1) regarding hook-up.

Gallo wanted to know why he was being shoe-horned in to this project. Why can't he wait until Main Street is done? Gallo requested that the lateral for his property be removed from the project as his water and sanitary is all off of Main Street.

Dickmann read part of the ordinance regarding re-payment. Currently if the payment is less than \$200 it is done in one (1) installment, more than \$200 but less than \$1,000 - three (3) installments, and more than \$1,000 - five (5) installments.

Dickmann recommended it be changed to read, less than \$200 - one (1) installment, \$200 or more - three (3) equal installments, \$1,000 or more - five (5) equal installments, \$3,000 or more - seven (7) equal installments, and \$5,000 or more - ten (10) equal installments.

Dickmann also recommended waiving the 1% over prime and locking in the rate at 3.25% instead of prime.

Dickmann further recommended waiving the \$50 permit fee required for installing the storm sewer laterals. The permit would still be required.

Dickmann stated that residents would have the opportunity to pay their annual installment prior to November 1st annually to avoid any interest.

Dickmann asked Board members their thoughts:

Trustees Krocka and Caban agreed.

Trustee Sauer recommended lowering the interest rate to a 2.75% fixed rate.

Trustees Maglio and Fischer agreed with the above and also lowering the interest rate to a 2.75% fixed rate.

Residents were reminded that, due to the timing of the project, there would be no payment due until 2015.

Trustee Maglio recommended that they move back to the original assessment. That would put the Storm Sewer Lateral unit price at \$11.34 and the Storm Lateral at \$12.10 per unit.

Krueger asked what happens if something comes up during project.

Powell stated that if the issue is caused by the contractor, the contractor would pay. If it is because of something found during the repair/replace of the water main or storm lateral, the final assessment to go up.

Powell stated that the lateral will be brought to the inside of the sidewalk and capped and marked.

Linda Nelson, 164 Linden Street, stated that they are selling their house and will be moving in a month or so. Can they keep the assessment and continue to pay? Wagner stated that is something they would have to work with their lender on.

Joe Schulte, 231 Linden Street asked for confirmation that if paid by November 1st, there would be no interest. Wagner stated yes.

There was a question on taking out the permit for the lateral work. Wagner stated that the permit would be taken out through the Village of Grafton but assured residents that there would be no fee charged.

Colby asked Powell about his statement regarding a 25% contingency. Powell stated what the makeup of that 25% included. He stated that some had already been used for various testing, etc.

Colby asked if the assessments would go down if there is any of that 25% left. Powell stated yes. The assessments would be adjusted accordingly.

CLOSE PUBLIC HEARING

Hearing no other comments, Dickmann requested a motion to close the Public Hearing.

Krocka/Sauer made a motion to close the Public Hearing. Roll call vote was taken with all in favor. Motion carried at 9:51 p.m.

ORDINANCES - RESOLUTIONS - PETITIONS

Res. #1190 - Final Resolution for 2014 Special Assessments

Sauer/Caban made a motion to waive the reading of Res. #1190 - Final Resolution for 2014 Special Assessments.

Dickmann requested a motion to approve Res. #1190 - Final Resolution for 2014 Special Assessments to include the original special assessment per unit price of the Storm Sewer Lateral from \$13.22/unit to \$11.34/unit and the Storm Lateral from \$15.07/unit to \$12.10/unit. Repayment of Special Assessments would be as follows: Those assessments less than \$200 shall be paid in one (1) installment. Those assessments of \$200 or more but less than \$1,000 may be made in three (3) annual installments. Those assessments of \$1,000 or more but less than \$3,000 may be made in five (5) annual installments. Those assessments of \$3,000 or more but less than \$5,000 may be made in seven (7) annual installments. Those assessments of \$5,000 or more may be made in ten (10) annual installments. All payments may be paid to the Village Treasurer or in installments as described above. Installments shall be placed on the tax roll commencing with the 2015 tax year and shall bear a fixed annual interest rate of 2.75% per year. Additionally, the \$50 storm sewer lateral permit fee will be waived.

Caban/Sauer made a motion to approve Res. #1190 - Final Resolution for 2014 Special Assessments to include the original special assessment per unit price of the Storm Sewer Lateral from \$13.22/unit to \$11.34/unit and the Storm Lateral from \$15.07/unit to \$12.10/unit. Repayment of Special Assessments would be as follows: Those assessments less than \$200 shall be paid in one (1) installment. Those assessments of \$200 or more but less than \$1,000 may be made in three (3) annual installments. Those assessments of \$1,000 or more but less than \$3,000 may be made in five (5) annual installments. Those assessments of \$3,000 or more but less than \$5,000 may be made in seven (7) annual installments. Those assessments of \$5,000 or more may be made in ten (10) annual installments. All payments may be paid to the Village Treasurer or in installments as described above. Installments shall be placed on the tax roll commencing with the 2015 tax year and shall bear a fixed annual interest rate of 2.75% per year. Additionally, the \$50 storm sewer lateral permit fee will be waived. Roll call vote was taken with all in favor. Motion carried.

REPORTS OF VILLAGE BOARD COMMITTEES

Utility Committee

No report.

Public Works Committee

No report.

Public Safety Committee

The next meeting is scheduled for Thursday, August 14, 2014.

Krocka stated that Joe Lauren has been appointed as the new Police Reserve Sergeant.

Finance Committee

Dickmann reported on the meeting of August 5, 2014.

Committee went into Closed Executive Session with no action being taken.

Other Matters:

The Shared Services Task Force (SSTF) met on Monday morning at 6:00 a.m. Members are doing their homework and looking for resources. The next meeting is scheduled for October 6th.

A follow-up letter went out to the affected residents on Linden Street and Colonial Pkwy due to an error in assessment figures originally distributed by Ruekert & Mielke. The letter included revised assessments for all properties.

National Night Out (NNO) will be held Tuesday, August 12th at Grady Park from 5:00-9:00 p.m.

Slurry seal has begun on N. Dries Street.

The Partisan Primary Election will be held on Tuesday, August 12, 2014, 7:00 a.m. - 8:00 p.m.

REPORTS OF SPECIAL COMMITTEES

Plan Commission

The next meeting is scheduled for Thursday, August 7, 2014.

Community Development Authority/Industrial Review Committee

No report.

Library Board

The next meeting is scheduled for Tuesday, August 12, 2014.

Mid-Moraine Municipal Association

No report.

OPERATOR'S LICENSE APPROVALS

Maglio/Krocka made a motion to approve Operator's License Applications for Beimling and Parchim for Pick 'N Save. Motion carried.

LIQUOR LICENSE APPROVALS

See Attached.

CITIZEN MATTERS AS NOTICED

None.

ADJOURNMENT

Maglio/Krocka made a motion to adjourn. Motion carried at 10:00 p.m.

Mary K. Baumann
Deputy Clerk

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