

**\*\*\*VILLAGE BOARD MINUTES\*\*\*  
August 19, 2014**

**SAUKVILLE MUNICIPAL CENTER  
639 E GREEN BAY AVE  
SAUKVILLE, WISCONSIN**

Village President Barb Dickmann called the meeting to order at 8:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, Dan Sauer-present, David Maglio-present, Mike Krocka-present, Michael Gielow-present, Joe Caban-absent, and Scott Fischer-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Mr. & Mrs. Norbert Kultgen, and Roy Wilhelm.

**PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS AND QUESTIONS**

None.

**APPROVE MINUTES OF AUGUST 5, 2014 MEETING**

Sauer/Krocka made a motion to approve the August 5, 2014 minutes as presented. Motion carried.

**COMMUNICATIONS**

REPORT FROM THE VILLAGE PRESIDENT

None.

REPORT FROM THE VILLAGE ADMINISTRATOR

None.

**PUBLIC HEARING - TO HEAR COMMENTS ON A PROPOSED ORDINANCE TO CREATE ARTICLE II OF CHAPTER 162 OF THE CODE OF THE VILLAGE OF SAUKVILLE CREATING A SHORELAND ZONING ORDINANCE, AS REQUIRED BY SEC. 61.353, WIS. STATS.**

Krocka/Sauer made a motion to open the Public Hearing. Roll Call Vote was taken with all in favor. Motion carried at 8:02 p.m.

Wagner read the model ordinance to include new requirements of ACT 80. ACT 80 requires shoreland zoning. Wagner stated that the ordinance had been reviewed by the Village Attorney. The Plan Commission had also reviewed and recommended it for approval.

Bert Kultgen, Kultgen Investments, owns the Payne Hotel at the corner of E. Green Bay Ave. and W. Dekora St.

Kultgen stated that, as he read the new ordinance, he would not be able to build on the one (1) acre parcel directly east of the Payne Hotel. Kultgen stated that he does not feel he should have to pay taxes on property that he cannot use. Kultgen wanted to know if the Village was going to lower the taxes on that parcel.

Wagner stated that Kultgen would need to provide written proof of the impact and that would need to be presented to the Village assessor.

Kultgen referenced Hattie Peiffer's property on S. Main St. He stated that property would also lose any ability for additional building.

Wagner stated that each parcel would be handled on a "case by case" basis. The property owner would need to do their homework as to what could be done to the property.

Kultgen did not feel that he should have to maintain property that he can't use.

Dickmann stated that he would have to appeal to the assessor if he felt an adjustment should be made.

Kultgen stated that he wants to put a building on that parcel and according to what he is reading, he cannot build.

Wagner referred to other parts of the state saying that, generally, property owners do not build right up to the water. As in any case, set back requirements must be met or the property owner could apply for a variance, regardless of the Shoreland Zoning Ordinance.

Wagner referred to Section 62-22 related to set backs from water. There is already an easement there.

Dickmann stated to Kultgen, "if you have a plan for a building it should be presented to the Plan Commission".

Kultgen stated that he would like to know what part is buildable in the event he wants to sell the property.

Wagner again stated that the building would have to meet all set back requirements as would any property.

Wagner stated, in addition, a multi-use driveway would have to be approved if another building is erected.

Sauer asked if the property owner is able to request a variance.

Wagner stated that there are variables as to use. There are certain criteria that qualify for a variance and some that don't.

Wagner informed Kultgen that if he believes his property has been devalued, he should contact the assessor regarding Open Book/Board of Review.

Roy Wilhelm, Village Resident, stated that the current ordinance mentions a Zoning Administrator and GIS Mapping for Shoreland Zoning of which the Village has nothing.

Wagner stated that the Village has a Zoning Administrator and the Village would work with the county to provide the information on the GIS.

Dickmann, hearing no other comments, requested a motion to close the Public Hearing.

**Krocka/Gielow made a motion** to close the Public Hearing. Roll call vote was taken with all in favor. Public Hearing closed at 8:23 p.m.

#### **ORDINANCES - RESOLUTIONS - PETITIONS**

##### **Ord. #749 - Creating Chapter 162, Article II - Shoreland Zoning**

**Sauer/Krocka made a motion** to waive the first reading of Ord. #749 - Creating Chapter 162, Article II - Shoreland Zoning. Motion carried.

**Krocka/Sauer made a motion** to waive the reading of Ord. #749 - Creating Chapter 162, Article II - Shoreland Zoning. Motion carried.

Sauer/Gielow made a motion to approve Ord. #749 - Creating Chapter 162, Article II - Shoreland Zoning as presented. Motion carried.

**Ord. #750 - Amending Code of Ordinances to Change References to Superintendent of Public Works, Director of Public Works, and Village Engineer**

A recommendation was made to the Village Board for approval of Ord. #750 - Amending the Code of Ordinances to Change References to Superintendent of Public Works, Director of Public Works, and Village Engineer. This amendment includes appointment of two (2) trustees and the removal of the Village Engineer to the Plan Commission.

Krocka/Sauer made a motion to waive the first reading of Ord. #750 - Amending Code of Ordinances to Change References to Superintendent of Public Works, Director of Public Works, and Village Engineer. Motion carried.

Krocka/Sauer made a motion to waive the reading of Ord. #750 - Amending Code of Ordinances to Change References to Superintendent of Public Works, Director of Public Works, and Village Engineer. Motion carried.

Sauer/Gielow made a motion to approve Ord. #750 - Amending Code of Ordinances to Change References to Superintendent of Public Works, Director of Public Works, and Village Engineer as presented. Motion carried.

**Res. #1191 - Salvage Vehicle Inspection Fees**

A recommendation was made to the Village Board to approve Res. #1191 - Salvage Vehicle Inspection Fees.

Krocka/Maglio made a motion to waive the reading of Res. #1191 - Salvage Vehicle Inspection Fees. Motion carried.

Gielow/Krocka made a motion to approve Res. #1191 - Salvage Vehicle Inspection Fees as presented. Motion carried.

**REPORTS OF VILLAGE BOARD COMMITTEES**

Utility Committee

No report.

Public Works Committee

The next meeting is scheduled for Tuesday, August 26, 2014.

Public Safety Committee

Krocka reported on the meeting of August 14, 2014.

Krocka stated that the Police Department reported 4,048 calls to date.

The TIPS411 Program is up and running.

The new officers are doing well and both will be out on their own by mid-September.

Discussion was held and a recommendation was made regarding charging administrative fees for salvage vehicles.

National Night Out was a huge success! The weather was great and between 600-700 people attended.

After discussion it was determined that the Crossing Guard position vacated by Helen Galvin's retirement will not be filled. Cindy Douglas will be moved to the corner of Hwy 33 and Mill St.

Krocka stated that the Fire Department lost a Captain due to a member's leave of absence.

EMT re-certifications are being completed.

The Emergency Management sirens repairs have been completed.

Krocka reported that NIMS training is at 95% for Village Employees.

Finance Committee

Dickmann reported on the meeting of August 19, 2014.

Claims for July 2014 in the amount of \$177,012.60 were reviewed and approved.

The Budget Watch and Investment Report were reviewed.

Committee went into Closed Executive Session with no action being taken.

A recommendation was made to the Village Board to approve the restructuring of personnel in the Department of Public Works and Utility Department.

**Krocka/Maglio made a motion** to approve the restructuring of personnel in the Department of Public Works and Utility Department and authorizing the Village Administrator to make necessary compensation adjustments. Motion carried.

Ord. #750 was reviewed and recommended for approval.

A recommendation was made to the Village Board to approve the Personnel Manual Update - Modifying Section 7.06, 9.02 and 13.12 and Creating Section 3.09E, 3.09H, and 3.09I.

**Krocka/Maglio made a motion** to approve the Personnel Manual Update - Modifying Section 7.06, 9.02 and 13.12 and Creating Section 3.09E, 3.09H, and 3.09I. Reference to Utility Superintendent will also be removed from Section 9.01. The new positions of Wastewater Utility Superintendent and Water Utility Superintendent will be added. Motion carried.

Other Matters:

Ray deBruijn will be attending the LONG Program.

The first site meeting was held for the Linden St. & Linden Ct. project. The project will be starting this Thursday, August 21st.

Informational e-mails regarding the streets projects are being received. If you need to contact the contractor, do not leave voicemails. If you cannot contact the contractor let deBruijn know and he will drive to the site if need be.

Ozaukee Economic Development will be holding its annual "Business of the Year" Breakfast on September 24th. If anyone is interested please inform her.

Wagner has been appointed Treasurer for Ozaukee Economic Development.

The last Live @ the Triangle Concert will be held tomorrow, August 20th. Messina's will be providing appetizers after the concert. All are encouraged to attend.

There will be a "Town Hall" meeting at the Ozaukee Humane Society regarding "Saving the YMCA" on Tuesday, August 26th.

The Mid-Moraine dinner will be held Wednesday, August 27th in Jackson. If you are interested in attending please inform Michelle Jaeger.

The September Finance and Village Board meetings will be held on Tuesday, September 9th and Tuesday, September 23rd.

#### **REPORTS OF SPECIAL COMMITTEES**

##### Plan Commission

Dickmann reported on the meeting of August 7, 2014.

Minutes of the July 17, 2014 meeting were reviewed and approved.

Site, lighting, building, and landscape plans for O'Reilly Auto Parts were reviewed and approved.

##### Community Development Authority/Industrial Review Committee

No report.

##### Library Board

The minutes of the August 8, 2014 meeting were in the packet for review.

##### Mid-Moraine Municipal Association

No report.

#### **OPERATOR'S LICENSE APPROVALS**

Krocka/Sauer made a motion to approve Operator's License Applications for Eddy for Pick 'N Save, Leider for Mid-City Quik Mart, and Gregory for Beck's Exxon. Motion carried.

#### **LIQUOR LICENSE APPROVALS**

See Attached.

#### **CITIZEN MATTERS AS NOTICED**

None.

#### **ADJOURNMENT**

Krocka/Maglio made a motion to adjourn to September 9, 2014. Motion carried at 8:33 p.m.

Mary K. Baumann  
Deputy Clerk