

**\*\*\*VILLAGE BOARD MINUTES\*\*\*  
September 3, 2013**

**SAUKVILLE MUNICIPAL CENTER  
639 E GREEN BAY AVE  
SAUKVILLE, WISCONSIN**

Village President Barb Dickmann called the meeting to order at 8:03 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, Bob Hamann-present, Dan Sauer-present, David Maglio-present, Mike Krocka-present, Michael Gielow-present, and Joe Caban-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Chief Goetz, Vicki Lee, and Mark Jaeger.

**PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS AND QUESTIONS**

None.

**APPROVE MINUTES OF AUGUST 6, 2013 MEETING**

Caban/Sauer made a motion to approve the August 6, 2013 minutes as presented. Motion carried.

**COMMUNICATIONS**

REPORT FROM THE VILLAGE PRESIDENT

No comment.

REPORT FROM THE VILLAGE ADMINISTRATOR

No comment.

**PUBLIC HEARING - To hear comments on a Zoning Ordinance Text Amendment to delete all references to the eliminated Village positions of Superintendent of Utilities and Community Development Director**

Wagner stated that the text amendment has been reviewed by Plan Commission.

Wagner reported that State Law requires that, if there are any changes to the Zoning Code, a Public Hearing is required.

Hamann asked what the Village's vision is for restructuring. Wagner stated that the current structure will remain in place utilizing a consultant. Moving forward the Village can designate anyone it feels appropriate as the Zoning Administrator. That designation would depend on what happens in the future. The Board has the option to appoint someone else. The approval of this text amendment does not change what is currently in place.

**CLOSE PUBLIC HEARING**

Hearing no comments, Dickmann recommended a motion to close the Public Hearing.

Krocka/Sauer made a motion to close the Public Hearing. Roll call vote was taken with all in favor. Motion carried at 8:08 p.m.

**ORDINANCES - RESOLUTIONS - PETITIONS**

**Ord. #740 - Zoning Ordinance Text Amendment - Superintendent of Utilities and Community Development Director**

**Maglio/Krocka made a motion** to waive the 1<sup>st</sup> reading of Ord. #740 - Zoning Ordinance Text Amendment - Superintendent of Utilities and Community Development Director. Motion carried.

**Krocka/Maglio made a motion** to waive the reading of Ord. #740 - Zoning Ordinance Text Amendment - Superintendent of Utilities and Community Development Director. Motion carried.

**Hamann/Sauer made a motion** to approve Ord. #740 - Zoning Ordinance Text Amendment - Superintendent of Utilities and Community Development Director as presented. Motion carried.

**Res. #1173 - Hazard Mitigation Plan**

Wagner stated that the Hazard Mitigation Plan, developed by the County, was recommended from Public Safety.

**Krocka/Sauer made a motion** to waive the reading of Res. #1173 - Hazard Mitigation Plan. Motion carried.

**Krocka/Sauer made a motion** to approve Res. #1173 - Hazard Mitigation Plan as presented. Motion carried.

**Res. #1174 - Designation of Public Depositories**

**Hamann/Caban made a motion** to waive the reading of Res. #1174 - Designation of Public Depositories. Motion carried.

**Hamann/Caban made a motion** to approve Res. #1174 - Designation of Public Depositories as presented. Motion carried.

**REPORTS OF VILLAGE BOARD COMMITTEES**

Utility Committee

No Report.

Public Works Committee

Caban reported on the meeting of September 3, 2013.

Caban stated that the meeting included a demo of the Tandem Truck to be purchased by the Public Works Department.

Caban stated that the current truck would be put up for auction with the money received going into the DPW Equipment Replacement Fund.

Public Safety Committee

Krocka reported on the meeting of August 8, 2013.

Discussion was held regarding traffic concerns on Hillcrest Road coming in to the Village. A resident on Hillcrest Road does not feel that the Police Department is doing enough to discourage speeders.

Krocka stated that the resident was encouraged to have some of the neighbors that were also concerned come to the meeting. There were no other neighbors in attendance. This resident also stated that he had a petition signed by 30 concerned neighbors but was unable to produce the document at the meeting.

Krocka stated that reports were reviewed.

Krocka stated that proposals for ambulance billing will be reviewed at the next Public Safety meeting. This should result in a reduction in costs to the Village.

Finance Committee

Dickmann reported on the meeting of September 3, 2013.

Claims for July 2013 were approved in the amount of \$170,150.88.

The Budget Watch and Investment Report were reviewed.

A recommendation was made to the Village Board to approve the purchase of a Tandem Truck for \$161,000 with approximately \$4,000 to fully equip the truck for a "not to exceed" amount of \$165,000. This purchase is being made through the Capital Equipment Fund.

**Hamann/Krocka made a motion** to approve the purchase of a Tandem Truck through Capital Equipment for a "not to exceed" amount of \$165,000. Motion carried.

Res. #1174 - Designation of Public Depositories was recommended to the Village Board for approval.

Committee went into Closed Executive Session with no action being taken.

**Other Business:**

Wagner stated that a copy of the Strategic Priority Settings was in the packets for Committee review.

The 2-year contract with the Village of Grafton Building Inspection Department has been finalized.

The 10-year contract with Advanced Disposal has been finalized.

The Library is advertising for an 8 hr./week employee.

The Library has employed another person through the Portal.

The 2014 Budget Tour has been set for Thursday, October 3rd.

Harassment Training dates have been set for new employees and as a refresher for existing employees.

Steve Fischer has started in the Utility Department and is doing well.

The next Finance Committee and Village Board meetings will be held on Thursday, October 3rd in conjunction with the 2014 Budget Tour. The Finance Committee meeting will be at 4:00 p.m. and the Village Board will meet at 5:00 p.m. followed by Plan Commission at 6:00 p.m.

**REPORTS OF SPECIAL COMMITTEES**

**Plan Commission**

Dickmann reported on the meeting of August 1, 2013.

Minutes of the April 4, 2013 meeting were reviewed and approved.

A sign request for Golden Pearl was reviewed and approved.

A request to operate a new business and signage for Integrated Medical at 902 S. Main St. were reviewed and approved.

Two CSM - land divisions in the Town of Saukville were reviewed, approved, and recommended to the Village Board for approval.

Haroldson distributed a new Business/Industrial Park Directory.

The Village has received its first application for the Business Development Loan Program with Port Washington State Bank.

A recommendation was made to the Village Board to approve CSM - 18.3 Acres, located in the Town of Saukville - Highway I & Hillcrest Road.

**Hamann/Krocka made a motion** to approve the CSM - 18.3 Acres located in the Town of Saukville - Highway I and Hillcrest Road. Motion carried.

A recommendation was made to the Village Board to approve CSM - 51.4 Acres, located in the Town of Saukville - Highway O.

**Krocka/Maglio made a motion** to approve the CSM - 51.4 Acres, located in the Town of Saukville - Highway O.

Community Development Authority/Industrial Review Committee

No Report.

Library Board

Caban reported on the meeting of August 13, 2013.

Caban stated that the Library is currently under budget for 2013.

Caban reported that the closing dates for 2014 have been established.

The Summer Reading Programs have concluded and all went well.

The Library will be holding a staff development day on September 27<sup>th</sup> which will include Harassment Prevention Training.

The Library Board will be meeting next on Tuesday, September 10, 2013.

A nation-wide search has been implemented for a new ESLS Director.

The top three hits for the internet were the Children's Page, Director's Page, and e-Books.

Mid-Moraine Municipal Association

The next meeting is scheduled Wednesday, September 11, 2013.

**OPERATOR'S LICENSE APPROVALS**

**Krocka/Sauer made a motion** to approve Operator's License Applications for Karrels for the Fire Dept., Newhauser for Tri-Par, and Hafemann for Beck's Exxon. Motion carried.

**LIQUOR LICENSE APPROVALS**

None.

**CITIZEN MATTERS AS NOTICED**

None.

**ADJOURNMENT**

**Maglio/Gielow made a motion** to adjourn to Thursday, October 3, 2013. Motion carried at 8:26 p.m.

Mary K. Baumann  
Deputy Clerk