

# **\*\*\*FINANCE MINUTES\*\*\***

June 18, 2013

**SAUKVILLE MUNICIPAL CENTER  
639 E GREEN BAY AVE, SAUKVILLE, WI**

Village President Barb Dickmann called the meeting to order at 7:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members Present: Barb Dickmann-present, Bob Hamann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, Michael Gielow-present, and Joe Caban-present.

Others Present: Dawn Wagner, Mary Kay Baumann, and Roy Wilhelm.

## **APPROVE CLAIMS FOR MAY 2013 IN THE AMOUNT OF \$185,385.18**

Hamann/Sauer made a motion to approve claims for May 2013 in the amount of \$185,385.18. Motion carried.

## **BUDGET WATCH**

Wagner stated that the budget is trending fine overall. Average for this time of year is 42% and we are currently at 39%.

## **INVESTMENT REPORT**

Wagner stated that Lee is working with Ehlers & Associates for a better return on our investments. An agreement has been sign with Ehlers to give them the ability to review accounts. There is no cost involved at this time.

## **FLUORIDE INJECTION EQUIPMENT**

Wilhelm stated that fluoridation of the public water supply is not required.

Wilhelm stated that it currently costs the Village approximately \$10,000 annually for fluoridation.

Wilhelm reported that the EPA has recommended that the level of fluoride currently injected into the water supply be cut in half. If the level is cut, a change of equipment would need to be made resulting in a 50% annual savings for the Village.

Wilhelm stated that the options are:

- Leave as is and continue current level of injection.
- Cut injection level in half with an annual savings of 50%.
- Discontinue the program all together.

Note: If the level of injection is cut in half, the Village would need to purchase a new scale to handle that change. The initial cost would be \$3,000-\$5,000 for a new scale. That cost would be recouped in 3-4 years.

Wilhelm stated that there is naturally occurring fluoride in our water supply.

Wilhelm stated that there would be no regulatory repercussions from the EPA or DNR if we eliminated fluoridation.

Dickmann asked Wilhelm what the Utility Department's thoughts were. Wilhelm stated that they are neutral on the matter.

Hamann stated that he is neutral on the subject.

Maglio recommended opening the subject up to a public hearing and open to the public.

Wagner stated that by reducing to the recommended EPA level, we are still meeting requirements.

Sauer and Maglio both recommended discontinuing fluoridation completely.

Dickmann recommended cutting the injection level by 50%, invest in the necessary equipment at a cost of approximately \$3,000, and save 50% annually moving forward.

Wilhelm stated that the staff's recommendation is to move to EPA guidelines and make the equipment investment.

**Gielow/Caban made a motion** to recommend reducing the fluoridation injection level to the EPA guidelines and investing the approximately \$3,000 in equipment. Roll call vote was taken: Dickmann-aye, Hamann-aye, Krocka-nay, Gielow-aye, Sauer-nay, Caban-aye, and Maglio-nay. Motion carried.

#### **DESIGNATION OF OFFICIAL POSTING LOCATIONS**

Wagner stated that the Village is required to have three official posting locations. To date it has been Village Hall, Oscar Grady Library, and Port Washington State Bank. Port Washington State Bank is undergoing renovations and will no longer have a space for those postings.

Moving forward staff would like to recommend Village Hall, Oscar Grady Library, and the Saukville Police Department as the three official posting locations.

**Maglio/Caban made a motion** to recommend to the Village Board naming Saukville Municipal Center, Oscar Grady Library, and the Saukville Police Department as the three official posting locations for the Village. Motion carried.

#### **CONVENE TO CLOSED EXECUTIVE SESSION PURSUANT TO §19.85(1)(c) PERSONNEL**

**Maglio/Krocka made a motion** to convene to Closed Executive Session pursuant to Section 19.85(1)(c) Personnel. Roll call vote was taken with all in favor. Motion carried at 7:24 p.m.

#### **RECONVENE TO OPEN SESSION**

**Krocka/Maglio made a motion** to reconvene to Open Session. Motion carried at 7:48 p.m.

#### **ACTION ON CLOSED SESSION MATTERS**

No action.

#### **PERSONNEL MANUAL UPDATE**

Wagner stated that Section 4(H) of the Personnel Manual is being updated to include additional compensation for Utility Operators who have obtained certain licenses/certifications as required by the Village. This would apply to operators in the Water and Wastewater Departments.

**Maglio/Krocka made a motion** to recommend to the Village Board the update to Section 4(H) of the Personnel Manual to include additional compensation for Utility Operators in the Water and Wastewater Departments who have obtained certain licenses/certifications as required by the Village. Motion carried.

#### **CONTRACT FOR PROFESSIONAL SERVICES - MK HAROLDSON ECONOMIC PLANNING & DEVELOPMENT**

Wagner stated that the recommendation is to approve the contract for MK Haroldson Economic Planning & Development for six (6) months. Additional language has been added that MK Haroldson must bring in at least one new business or make one new land sale during that time.

**Gielow/Krocka made a motion** to recommend to the Village Board the approval of the contract for MK Haroldson Economic Planning & Development for six (6) months. This recommendation includes language that requires MK Haroldson to bring in at least one new business or make one new land sale during that time. Motion carried.

#### **OTHER MATTERS**

Wagner stated that a student from Workforce Development will be working in the office for the summer. Mary Kay Baumann will be supervising this student's hours and job duties.

Wagner reported that Roy Wilhelm has been recertified for UDC/HVAC.

The Village is accepting applications through June 28<sup>th</sup> for the Utility Operator/Laborer position.

There will need to be code updates for the Utility Superintendent and CD Director positions.

Wagner stated that there had been some vandalism at Quade Park. There was a fire in a trash can that carried over to one of the wood posts around the pavilion.

Wagner reminded the Board about the Chamber Golf Outing and Awards Banquet to be held on Wednesday, June 19<sup>th</sup>.

Wagner stated that, after review of the July calendar, the July Finance and Village Board meetings will be held on Tuesday, July 23, 2013.

#### **ADJOURNMENT**

**Krocka/Gielow made a motion** to adjourn to Tuesday, July 23, 2013. Motion carried at 7:56 p.m.

Mary K. Baumann  
Deputy Clerk