

FINANCE MINUTES

December 3, 2013

SAUKVILLE MUNICIPAL CENTER 639 E GREEN BAY AVE, SAUKVILLE, WI

Village President Barb Dickmann called the meeting to order at 6:30 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members Present: Barb Dickmann-present, Bob Hamann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, Michael Gielow-present, and Joe Caban-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Ray deBruijn, Anne Kertscher, Donna D'Angelo, Phil Vincevinius, Lou Paape, Dale Fischer, Kathleen Schilling, Jeff Larson-Alliance Packaging, and Mark Jaeger.

2014 ROOM TAX PRESENTATIONS

Community Signage - Ray deBruijn requested \$3,175 for the Library sign in front of the building on Main St. The new sign would bring it up to date with the Library sign on Dries St. Once this sign is replaced the DPW and Cemetery signs will be the only two in the old style. Received \$3,175.

Summer Thunder Poker Run - Phil Vincevinius requested \$500, received \$300.

Saukville Fire Department Car Show - Dale Fischer requested \$4,500 stating that advertising cost \$5,000 in 2013. Received \$4,500.

Saukville Chamber of Commerce - Chris King requested \$3,000 stating that this amount would off-set the annual rent for the Chamber office. Received \$2,500.

Saukville Area Historical Society - Anne Kertscher and Donna D'Angelo requested \$5,000 to cover the cost of programs and repairs to the building. Received \$4,000.

D'Angelo reminded the Committee that the building was originally owned by the Village. The Historical Society bought the building for \$1 with the stipulation that if the society ever folded or the building went into disrepair it would revert back to the Village. D'Angelo felt it was in the Village's best interest to include the money for repairing the building.

Dickmann asked who attended the programs presented. Kertscher stated that they were approached by a group "Committed to Memories" about having these programs. The last program had an attendance of 12 and included families and residents of the Village.

Riverfest - Mike Krocka requested \$600 for the annual clean-up. Received \$500.

4th of July Fireworks - Request and received \$5,000.

4th of July Parade - Requested and received \$1,000.

National Night Out - Dawn Wagner requested \$500 on behalf of Officer Neece. Received \$500.

Live at the Triangle - Dawn Wagner requested \$1,000 and stated that \$1,000 was needed to remain a premier sponsor. Received \$1,000.

Maglio/Gielow made a motion to recommend to the Village Board approval of the Room Tax Resolution with allocations listed. Motion carried.

REVOLVING LOAN FUND: ALLIANCE PACKAGING

Kathleen Schilling gave an overview of the Revolving Loan Fund Program.

Schilling stated that Alliance Packaging is looking to purchase an e-pack machine - an automated lip balm filling, capping, coding, and labeling line that will increase production capacity at the company. The requested loan amount is \$100,000. The addition of the e-pack machine would include five (5) additional employees. The loan parameters require one (1) additional employee for every \$20,000 borrowed. This loan would be provided at an interest rate of 2.75%.

Jeff Larson of Alliance Packaging stated that this machine will enable them to double the capacity of what they are currently doing.

Schilling stated that OED is in favor of this loan and feels that it would be a strong financial loan.

Schilling noted that, although she does not anticipate it happening, if the loan defaulted, the Village's General Fund is not affected.

Maglio/Sauer made a motion to recommend to the Village Board approval of the Revolving Loan Fund for Alliance Packaging in the amount of \$100,000. Motion carried.

CONVENE TO CLOSED EXECUTIVE SESSION PURSUANT TO §195.85 (1) (e) FOR THE PURPOSE OF DISCUSSING CONTRACT TERMS RELATED TO ECONOMIC DEVELOPMENT AND PLANNING CONSULTANT

Krocka/Maglio made a motion to convene to Close Executive Session Pursuant to §195.85 (1) (e) for the Purpose of Discussing Contract Terms Related to Economic Development and Planning Consultant. Roll call vote was taken with all in favor. Motion carried at 7:07 p.m.

RECONVENE TO OPEN SESSION

Gielow/Caban made a motion to reconvene to Open Session. Motion carried at 7:36 p.m.

ACTION ON CLOSED SESSION MATTERS

No action taken.

CONTRACT FOR PROFESSIONAL SERVICES - MK HAROLDSON ECONOMIC DEVELOPMENT & PLANNING

Hamann/Krocka made a motion to recommend to the Village Board approval of a 3-month contract extension with no additional funding for MK Haroldson Economic Development & Planning. Motion carried.

OTHER MATTERS

Wagner reported that she received the official retirement letter from Officer Barry Effinger to be effective March 21, 2014.

Wagner reminded the Committee about the Public Safety meeting on December 12th and the presentation by the Ozaukee County Drug Task Force.

Wagner reminded the Committee of the Annual Christmas Tree Lighting that will be held on Sunday, December 8th at 6:00 p.m. at Veterans Park.

ADJOURNMENT

Krocka/Maglio made a motion to adjourn to January 7, 2014. Motion carried at 7:43 p.m.

Mary K. Baumann
Deputy Clerk