

FINANCE MINUTES

April 4, 2012

**SAUKVILLE MUNICIPAL CENTER
639 E GREEN BAY AVE
SAUKVILLE, WI**

Village President Barbara Dickmann called the meeting to order at 7:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members Present: Barb Dickmann-present, Bob Hamann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-absent, and Joe Caban-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Roy Wilhelm, Chief Schultz, Phil Cosson-Ehlers & Associates, and Mark Jaeger.

RES. #1153 - PROVIDING FOR THE SALE OF \$2,210,000 GENERAL OBLIGATION REFUNDING BONDS

Phil Cosson of Ehlers & Associates stated that the Village would be doing a refunding of two debt issues. This includes refinancing a 2005 issue and an advance refunding of a 2004 issue. The maturity dates on these two issues would not change.

Cosson reviewed the savings analysis.

Cosson provided a breakdown of the two issues. The 2005 issue would result in a savings of \$14,000 while the 2004 issue would result in a savings of \$137,477.64.

Cosson assured the Board that if rates increased between now and the refunding the sale could be delayed or pulled and the Village would not be charged for work already done.

Wagner stated that staff felt the refunding made sense given the savings potential.

Caban/Sauer made a motion to recommend to the Village Board approval of Res. #1153 - Providing for the Sale of \$2,210,000 General Obligation Refunding Bonds. Motion carried.

VILLAGE HALL HVAC REPAIRS

Wilhelm reviewed the plans to replace the HVAC unit for the front of the building on the first level and all of the lower level.

Wilhelm stated that the outside units would be replaced as well as all controls. This new system would have a life expectancy of 10-15 years.

Wilhelm received three quotes including Butters-Fedding, J & H Heating and JF Ahern.

Wilhelm made a recommendation to go with J & H Heating for a total of \$40,572 all inclusive. J & H would also upgrade all the boilers with that cost built in to the quote.

Wagner stated that staff recommendation is to go with J & H Heating.

Maglio/Sauer made a motion to recommend to the Village Board the approval of J & H Heating for the upgrades to the HVAC system at Village Hall at a cost of \$40,572 all inclusive to include boiler upgrades. Motion carried.

RES. #1154 - APPROVING THE DESIGNATION OF A PORTION OF THE VILLAGE'S UNDESIGNATED GENERAL FUND BALANCE

Wagner stated that billing discrepancies were discovered by the Village of Thiensville with regard to the paramedic intercept services. Billing from October 2010 thru January 2012 was never processed. The total due the Village of Thiensville is \$8,989.77.

Wagner stated that more checks and balances will be put in place to insure this does not happen moving forward.

Kirsch stated that we owe the Village of Thiensville based on fees collected. New reporting guidelines will be set up to eliminate this situation in the future.

Wagner stated that this is the appropriate way to address this payment.

Hamann/Maglio made a motion to recommend to the Village Board payment of \$8,989.77 to the Village of Thiensville for bills related to paramedic intercept services dating from October 2010 thru January 2012. Payment will be made from the Undesignated General Fund Balance. Motion carried.

ADVANCED LIFE SUPPORT (ALS) - BILLING AGENT (PARAMEDIC INTERCEPT) - CITY OF PORT WASHINGTON

Chief Schultz stated that he spoke with Chief Mitchell and determined that, based on location, certain paramedic intercept calls will automatically go to Port Washington. If Saukville Ambulance staff feels that the intercept is not needed, they will be called off and the Village will not be charged.

Schultz stated that once contracts are signed with Port Washington all parties involved will sit down and determine payment arrangements.

Kirsch stated that having Life Quest send a check for services to Port Washington makes the most sense and would create the least amount of work. Port Washington would get 50% of whatever is collected.

Kirsch stated that the agreement with Port Washington will modeled off of the one currently in place with Thiensville.

Maglio/Caban made a motion to recommend to the Village Board approval of the agreement with Port Washington for Advanced Life Support (ALS) paramedic intercept services as needed. Motion carried.

OTHER MATTERS

Dickmann stated that she received an e-mail from OHS regarding a PALS program. It is an empathy building program for underserved children. The e-mail was sent requesting recommendations for children in Saukville who might benefit from the program.

Wagner requested changing the date of the CDA meeting from Thursday, April 19th to Wednesday, April 25th at 5:30 p.m. Committee was in agreement and that change will be made.

Wagner stated that the Recreation Board currently in place is no longer needed. Wagner stated that all recreation programs are being run through outside sources.

Wagner stated that an Ordinance is being drafted for the April 17th Village Board agenda to eliminate the Recreation Board.

Wagner stated that the full time custodial position has been kept open since it was vacated last fall. Through discussion with department heads, it was determined that the Village would advertise for three part-time custodial positions.

Wagner reported that the Strategic Priority Setting Session that had been set up needs to be changed. Wagner suggested Wednesday, April 25th after the CDA meeting. All were in agreement.

Dickmann stated that she will be working on committee appointments this next week and if anyone has any requests, please contact her and she will accommodate all possible.

ADJOURNMENT

Maglio/Caban made a motion to adjourn. Motion carried at 7:42 p.m.