

*****FINANCE MINUTES*****

December 18, 2012

**SAUKVILLE MUNICIPAL CENTER
639 E GREEN BAY AVE, SAUKVILLE, WI**

Village President Barb Dickmann called the meeting to order at 7:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members Present: Barb Dickmann-present, Bob Hamann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, Michael Gielow-present, and Joe Caban-present.

Others Present: Dawn Wagner, Mary Kay Baumann, and Vicki Lee.

APPROVE CLAIMS FOR NOVEMBER 2012 IN THE AMOUNT OF \$279,744.37

Krocka/Caban made a motion to approve claims for November 2012 in the amount of \$279,744.37 as presented. Motion carried.

BUDGET WATCH

Lee stated that the budget is currently at 82% and is trending well.

INVESTMENT REPORT

Lee stated that there has been no change to the rates and none in sight.

LIABILITY/WORKER'S COMPENSATION INSURANCE

Lee stated that quotes were received from four (4) different companies. None could compete with the current carrier, EMC Insurance. Lee stated that this year's quote was \$82,744, \$14,000 lower than 2012. Lee reported that this is due to the low worker's comp mod.

Wagner stated that EMC Insurance will be providing additional services with no additional cost. G2 Insurance Services, Inc. will be doing an inventory of assets, current buildings as well as reviewing all previous claims for accuracy. The Village will also be using Medcor, 24/7 injury triage and reporting service at no cost to the Village. This will help avoid/minimize unnecessary claims.

Krocka/Maglio made a motion to recommend to the Village Board EMC Insurance as the Village's worker's compensation/liability insurance carrier for 2013. Motion carried.

CONVENE TO CLOSED EXECUTIVE SESSION PURSUANT TO §19.85(1)(c), PERSONNEL, AND (e) FOR THE PURPOSES OF DISCUSSING NEGOTIATION STRATEGIES

Caban/Gielow moved to convene to Closed Executive Session pursuant to §19.85 (1)(c), Personnel, and (e) for the Purposes of Discussing Negotiation Strategies. Motion carried at 7:07 p.m.

RECONVENE TO OPEN SESSION

Krocka/Gielow moved to reconvene to Open Session. Motion carried at 7:43 p.m.

ACTION ON CLOSED SESSION MATTERS

No action taken.

TO DISCUSS AND TAKE ACTION REGARDING A RETIREMENT AGREEMENT INVOLVING A VILLAGE EMPLOYEE

Wagner stated that the agreement has been signed off by the employee as well as the AFSCME Union.

Krocka/Maglio made a motion to recommend to the Village Board approval of the Retirement Agreement Involving a Village Employee as presented. Motion carried.

AGREEMENT - VILLAGE OF SAUKVILLE AND LABOR ASSOCIATION OF WISCONSIN, INC. (LAW)

Hamann/Krocka made a motion to recommend to the Village Board approval of the Agreement - Village of Saukville and Labor Association of Wisconsin, Inc. (LAW) with the addition of a side letter agreeing to study Paid Time Off (PTO). Motion carried.

PERSONNEL MANUAL - SECTIONS 2, 7 & 8

Wagner stated that the updates to these three (3) sections of the Personnel Manual have been completed and reviewed by the Village's Labor Attorney.

Sauer/Gielow made a motion to recommend to the Village Board approval of the Personnel Manual updates to Sections 2, 7 & 8 as presented. Motion carried.

OTHER MATTERS

Dickmann read a letter from Joann Wiesner thanking the Board for the ability to serve on the Library Board for so many years.

Krocka stated that he received a request from a local Cub Scout troop to take a tour of the Police Department. Arrangements have been made with the Chief.

ADJOURNMENT

Krocka/Maglio made a motion to adjourn to January 15, 2013. Motion carried at 7:52 p.m.

Mary K. Baumann
Deputy Clerk