

*****VILLAGE BOARD MINUTES*****
October 4, 2011

SAUKVILLE MUNICIPAL CENTER
639 E GREEN BAY AVE
SAUKVILLE, WISCONSIN

Village President Barb Dickmann called the meeting to order at 8:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, Bob Hamann-present, Dan Sauer-present, David Maglio-absent, Mike Krocka-present, and Joe Caban-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Mark Haas, Jen Schoenfeldt-Haas, Matthew Schneider, and Mark Jaeger.

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS AND QUESTIONS

None.

APPROVE MINUTES OF SEPTEMBER 7, 2011 MEETING

Krocka/Sauer made a motion to approve the September 7, 2011 minutes with change noted. Motion carried.

COMMUNICATIONS

REPORT FROM THE VILLAGE PRESIDENT

Dickmann presented Jen Schoenfeldt-Haas with a plaque and thanked her for her time and dedication to the Village for the past 5-1/2 years. Dickmann told Schoenfeldt-Haas that she was a valuable member of the Board and will truly be missed.

Schoenfeldt-Haas stated that it has been an "awesome ride" and she hopes to be back in the future.

Dickmann stated that on October 17, 2011 the Annual Character Counts Initiative between Saukville, Port Washington, and the Port Washington/Saukville School District will have their annual signing at the Niederkorn Library in Port Washington. Dickmann also noted that Mike Krocka will be receiving the annual Character Counts Award. Dickmann encouraged all to attend.

Committee Appointments

Dickmann stated that the Committee lists have been updated with the loss of Schoenfeldt.

Joe Caban will take over as chairperson for the Public Works and Cemetery Committees. Caban will also be the representative to the Library Board.

Dave Maglio will become chairperson for the Board of Zoning Appeals.

Dickmann stated that there are question marks on the list indicating the missing staff and the Trustee position.

Krocka/Sauer made a motion to approve the appointments of Joe Caban to the Public Works and Cemetery Committees and David Maglio to the Board of Zoning Appeals as chairpersons. Motion carried.

REPORT FROM THE VILLAGE ADMINISTRATOR

No report.

ORDINANCES - RESOLUTIONS - PETITIONS

Ord. #719 - Creating Chapter 133 - Parade Permits

Wagner stated that this ordinance was recommended from Public Safety.

Krocka stated that the Reserves had not been receiving information in a timely manner regarding the need for Reserves as well as possible road closures during the events.

This permit would be required for all parades being scheduled in the Village. There will be no fees charged for the permit. It is for information purposes only.

Krocka/Hamann made a motion to waive the first reading of Ord. #719 - Creating Chapter 133 Parade Permits. Motion carried.

Krocka/Caban made a motion to waive the reading of Ord. #719 - Creating Chapter 133 - Parade Permits. Motion carried.

Krocka/Sauer made a motion to approve Ord. #719 - Creating Chapter 133 - Parade Permits as presented. Motion carried.

Res. #1140 - Exercising Police Powers on Special Assessments

This resolution was a recommendation to the Village Board.

Krocka/Caban made a motion to waive the reading Res. #1140 - Exercising Police Powers on Special Assessments. Motion carried.

Hamann/Krocka made a motion to approve Res. #1140 - Exercising Police Powers on Special Assessments as presented. Motion carried.

Res. #1141 - 2011 State Trust Fund Loan

This resolution was a recommendation from the Finance Committee. The Village Hall HVAC system would be renovated at a cost of \$47,000 and the DPW would obtain a new patrol truck for a total cost of \$186,000. The loan would be a 10 year note.

Dickmann read Res. #1141 - 2011 State Trust Fund Loan.

Krocka/Caban made a motion to approve Res. #1141 - 2011 State Trust Fund Loan. Motion carried.

Res. #1142 - 2012 Water Utility Budget

Wagner stated that the error that was noted at the Budget Tour was corrected and all Board members have received updated copies.

Dickmann read Res. #1142 - 2012 Water Utility Budget

Hamann/Sauer made a motion to approve Res. #1142 - 2012 Water Utility Budget. Motion carried.

Res. #1143 - 2012 Wastewater Utility Budget

Dickmann read Res. #1143 - 2012 Wastewater Utility Budget

Krocka/Hamann made a motion to approve Res. #1143 - 2012 Wastewater Utility Budget. Motion carried.

REPORTS OF VILLAGE BOARD COMMITTEES

Utility Committee

Hamann reported on the meeting of September 22, 2011.

Discussion was held regarding the 2012 Water and Wastewater Utility Budgets. A recommendation was made to the Village Board to approve the budgets under Res. #1142 and Res. #1143.

The Utility Department is experiencing production problems at Well #4.

Hamann stated that, under other matters, the stand pipe has dings in it and will be painted. Progress is being made with the storm sewers on the STH 33 project, and the department is doing their regular valve checks.

Public Works Committee

No meeting was held in September.

Public Safety Committee

The next meeting is scheduled for October 19, 2011.

Finance Committee

Dickmann reported on the meeting of October 4, 2011.

A recommendation was made to the Village Board to approve Res. #1140 - Exercising Police Powers on Special Assessments.

A recommendation was made to the Village Board to approve Res. #1141 - 2011 State Trust Fund Loan.

The Employee/Volunteer Recognition Program Policy was reviewed and recommended to the Village Board for approval. It was brought to the Recognition Committee's attention that a change to Visa gift cards would result in a \$5.95 per card processing fee. The policy has been reverted back to gift cards from businesses in Ozaukee and surrounding counties.

Hamann/Caban made a motion to approve the Employee/Volunteer Recognition Program Policy as presented. Motion carried.

Committee went into Closed Executive Session with no action being taken.

The October 18, 2011 Finance Committee and Village Board meetings will be held at the Saukville Police Department to view a demonstration of the new County/Municipal GIS web-site.

The Village received a Thank You note from the deBruijn's for the flowers sent for Kristi's Mom.

The Chamber has a new web-site and office location.

There is a 1st Friday Forum this Friday (October 7th) for anyone interested in attending.

The Village has received an official letter from Betty Bogle announcing her retirement, effective January 3, 2012.

Wagner thanked the Board for attending the 2012 Budget Tour.

REPORTS OF SPECIAL COMMITTEES

Plan Commission

A recommendation was made to the Village Board to approve a Certified Survey Map (CSM) for a minor land division in the Town of Saukville owned by the Tendick Trust.

Wagner stated that only a small portion of the land is in the Village's planning area, and that the division does not conflict with the Village's Comprehensive Plan.

Hamann/Krocka made a motion to approve the CSM for the minor land division in the Town of Saukville owned by the Tendick Trust. Motion carried.

Community Development Authority/Industrial Review Committee

There was no meeting held in September.

Library Board

Dickmann called on Jen Schoenfeldt to report on the Library Board meeting one last time.

Schoenfeldt reported on the meeting of September 13, 2011.

Discussion was held regarding the 2012 Budget. The Board is "sharpening their pencils" and making cuts where possible.

The Board has made a request to the Village Board for a 1% increase in salaries to be effective January 1st and July 1st 2012.

The CSRF Fund is losing 10% of their funds for 2012.

Schoenfeldt reported that September was Library month and with that the Library offered free replacement Library cards for patrons.

Discussion was held regarding the Discipline/Grievance Policy.

Schoenfeldt reported that circulation was down compared to this time last year. It is believed to be attributed to the new e-book availability.

Fall story times are starting up.

Schoenfeldt stated that Oscar Grady Library has developed a good reputation for their programs.

Discussion was held regarding the use of cell phones in the Library.

Recreation Board

There is no meeting scheduled at this time.

Mid-Moraine Municipal Association

The next meeting is scheduled for October 12, 2011.

OPERATOR'S LICENSE APPROVALS

Krocka/Sauer made a motion to approve Operator License Application requests for Schneider, McEvoy, Phetteplace, Momma, Twamley, and Zastrow, and Fleischhacker for Wal-Mart, and Moltzan, Corgiat, and Colby for Mel's Club 33. Motion carried.

LIQUOR LICENSE APPROVALS

Sauer/Caban made a motion to approve the Combination "Class A" Liquor License request for Fox Bros. Piggly Wiggly, Inc., 835 E. Green Bay Ave., Lori M. Byom Fox, Agent. Motion carried.

October 4, 2011

CITIZEN MATTERS AS NOTICED

None.

ADJOURNMENT

Krocka/Sauer made a motion to adjourn to October 18, 2011 at the Saukville Police Department. Motion carried at 8:22 p.m.

Mary K. Baumann
Deputy Clerk

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