

**\*\*\*VILLAGE BOARD MINUTES\*\*\*  
December 6, 2011**

**SAUKVILLE MUNICIPAL CENTER  
639 E GREEN BAY AVE  
SAUKVILLE, WISCONSIN**

Village President Barb Dickmann called the meeting to order at 8:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members: Barb Dickmann-present, Bob Hamann-present, Dan Sauer-present, David Maglio-present, Mike Krocka-present, and Joe Caban-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Roy Wilhelm, Jennifer Kotecki, Tim and Sharon Normington, and Mark Jaeger.

**PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS AND QUESTIONS**

None.

**APPROVE MINUTES OF NOVEMBER 29, 2011 MEETING**

Caban/Maglio made a motion to approve the November 29, 2011 minutes as presented. Motion carried.

**COMMUNICATIONS**

**REPORT FROM THE VILLAGE PRESIDENT**

Election Inspector Appointments (list attached)

Maglio/Sauer made a motion to approve the appointment of Election Inspectors for the 2012-2013 Election cycle as presented. Motion carried.

**REPORT FROM THE VILLAGE ADMINISTRATOR**

No report.

**PUBLIC HEARING** - Proposed change to the Zoning Code Amending §205.15 of the Code of the Village of Saukville related to Certificate of Compliance and Occupancy Required (8:00 p.m.).

Wagner stated that this was brought to Plan Commission to review staff function as it relates to code compliance and occupancy. Surrounding communities do not have a program and rely on private home inspections. Wagner stated that the Village would still capture change in use and zoning requirements.

Wagner stated that, because this is a text amendment to the Code, a Public Hearing was required.

**CLOSE PUBLIC HEARING** -Krocka/Caban made a motion to close the Public Hearing. Roll call vote was taken with all in favor. Motion carried at 8:05 p.m.

**ORDINANCES - RESOLUTIONS - PETITIONS**

Ord. #723 - Amending §205.15 of the Code of the Village of Saukville related to Certificate of Compliance and Occupancy Required

**Krocka/Caban made a motion** to waive the first reading of Ord. #723 -§205.15 of the Code of the Village of Saukville related to Certificate of Compliance and Occupancy Required. Motion carried.

**Sauer/Krocka made a motion** to waive the reading of Ord. #723 - Amending §205.15 of the Code of the Village of Saukville related to Certificate of Compliance and Occupancy Required. Motion carried.

**Hamann/Sauer made a motion** to approve Ord. #723 -Amending §205.15 of the Code of the Village of Saukville related to Certificate of Compliance and Occupancy Required. Motion carried.

**Res. #1149 - 2012 Room Tax Budget**

A recommendation was made to the Village Board to approve the 2012 Room Tax Budget at \$31,778.

**Krocka/Maglio made a motion** to waive the reading of Res. #1149 - 2012 Room Tax Budget. Motion carried.

**Hamann/Krocka made a motion** to adopt Res. #1149 - 2012 Room Tax Budget. Motion carried.

**REPORTS OF VILLAGE BOARD COMMITTEES**

Utility Committee

No meeting will be held in December.

Public Works Committee

No meeting will be held in December.

Public Safety Committee

No meeting will be held in December.

Finance Committee

Dickmann reported on the meeting of December 6, 2011.

Room Tax Presentations were made and a recommendation was made to the Village Board to approve Res. #1149 - 2012 Room Tax Budget.

Discussion was held regarding the Village's worker's compensation and liability insurance. Two bids came in with EMC Insurance being the lowest. A recommendation was made to approve EMC Insurance as the carrier for worker's compensation and liability insurance.

**Krocka/Maglio made a motion** to approve EMC Insurance as the Village's carrier for worker's compensation and liability insurance. Motion carried.

The Village received one application for the vacant trustee position. After discussion it was determined that the seat will remain vacant until the April 2012 election is held.

The Village received thank you notes from Glenn Dickmann and Mary Kay Baumann.

The Christmas tree lighting went well and was well attended.

Santa will be at the Oscar Grady Library on Wednesday, December 7<sup>th</sup>.

The Village is in the hiring process for three snow plow drivers.

## **REPORTS OF SPECIAL COMMITTEES**

### Plan Commission

The next meeting is scheduled for Thursday, January 5, 2012.

### Community Development Authority/Industrial Review Committee

The next meeting is scheduled for Thursday, January 19, 2012.

### Library Board

The next meeting is scheduled for Tuesday, December 13, 2011.

### Recreation Board

There is no meeting scheduled at this time.

### Mid-Moraine Municipal Association

The next meeting is scheduled for January 2012.

**PUBLIC HEARING** - to Levy Special Assessments within all properties abutting North Mill Street from Dekora Street to Friendship Lane, where curb, gutter, driveway approaches, removal of abandoned driveway approaches, and sidewalk repairs are to be made (8:15 p.m.).

Wilhelm read the report regarding the special assessments on the properties listed.

Wilhelm reported on the cost of the project and materials.

Dickmann asked for public comment:

Tim Normington of 653 N. Mill Street stated that he did not understand why the approach was replaced.

Wilhelm stated that Normingtons had a second approach in addition to the primary. As has been done in the past, the second approach is eliminated when the street is redone. Wilhelm stated that Village ordinance allows for one approach per parcel.

Wilhelm stated that the Normingtons would only be charged for the curb itself. He also stated that the special assessment, if not paid, would not go on the tax bill until next year.

Sharon Normington asked what would happen if the house was sold, as they currently have it for sale. Wilhelm stated that the special assessment would go with the sale.

Jennifer Kotecki of 665 N. Mill Street is disputing the replacement of the curb and sidewalk.

Wilhelm stated that it was in the best interest overall to replace. The same repairs were done on other properties. It is a clean-up issue for long term maintenance.

**CLOSE PUBLIC HEARING** - Krocka/Sauer made a motion to close the Public Hearing. Roll call vote was taken with all in favor. Motion carried at 8:24.

**Res. #1150 - A Final Resolution Authorizing Curb & Gutter, Sidewalk, and Driveway Improvements and Levying Special Assessments Against Abutting Properties.**

Krocka/Caban made a motion to waive the reading of Res. #1150 - A Final Resolution Authorizing Curb & Gutter, Sidewalk and Driveway Improvements and Levying Special Assessments Against Abutting Properties. Motion carried.

**Hamann/Krocka made a motion** to approve Res. #1159 - A Final Resolution Authorizing Curb & Gutter, Sidewalk, and Driveway Improvements and Levying Special Assessments Against Abutting Properties as presented. Motion carried.

**OPERATOR'S LICENSE APPROVALS**

None.

**LIQUOR LICENSE APPROVALS**

None.

**CITIZEN MATTERS AS NOTICED**

None.

**ADJOURNMENT**

**Krocka/Sauer made a motion** to adjourn. Motion carried at 8:25 p.m.

Mary K. Baumann  
Deputy Clerk