

*****FINANCE MINUTES*****

October 18, 2011

**SAUKVILLE MUNICIPAL CENTER
639 E GREEN BAY AVE
SAUKVILLE, WI**

Village President Barb Dickmann called the meeting to order at 6:00 p.m.

Village Administrator Dawn Wagner gave the Statement of Public Notice.

Members Present: Barb Dickmann-present, Bob Hamann-present, David Maglio-present, Dan Sauer-present, Mike Krocka-present, and Joe Caban-present.

Others Present: Dawn Wagner, Mary Kay Baumann, Vicki Lee, Roy Wilhelm, Gilly Schultz, Kathleen Schilling, and Mark Jaeger.

APPROVE CLAIMS FOR SEPTEMBER 2011 IN THE AMOUNT OF \$155,044.78

Krocka/Sauer made a motion to approve claims for September in the amount of \$155,044.78 as presented. Motion carried.

BUDGET WATCH

Wagner reviewed the line items.

Wagner stated that unemployment assessments were up.

Snow removal repairs were trending high.

INVESTMENT REPORT

Lee stated that some of the banks are not even offering any deals. She continues to look at all options.

FIRE TRUCK REPAIRS (CONTINGENCY FUND)

Wagner stated that these two repair items were originally submitted as Capital Requests for 2012. A request was made to possibly handle these repairs through the 2011 Contingency Fund and have the repairs done sooner rather than later.

Wagner stated that there is currently approximately \$22,700 in the Contingency Fund.

Schultz stated that there are two vehicles in need of repair. On the first truck the pump packing needs to be replaced and the second is the engine cooler on the 2000 Pierce Pumper. The combined cost would be \$2,913.

Maglio/Krocka made a motion to recommend to the Village Board approval of the repairs for the fire trucks to be paid from the 2011 Contingency Fund for a combined total of \$2,913. Motion carried.

REVOLVING LOAN FUND AGREEMENT - OZAUKEE ECONOMIC DEVELOPMENT (OED)

Kathleen Schilling of Ozaukee Economic Development (OED) provided an overview of the agreement. Schilling explained that OED is a combination of municipalities and private investors. The administration cost would be \$80/hr and would come from the Revolving Loan Fund itself. There would be no burden to the General Fund.

Schilling stated that they would be setting up a Revolving Loan Fund Committee that would include local bankers.

Schilling stated that the Village would only handle referrals and final approvals at the Finance Committee and Village Board level.

Wagner stated that the Village of Saukville is the first community to work directly with OED in handling of a Municipal Revolving Loan Fund.

Krocka/Caban made a motion to recommend to the Village Board approval of the Revolving Loan Fund Agreement with Ozaukee County Economic Development. Motion carried.

INTERGOVERNMENTAL AGREEMENT FOR BUILDING INSPECTION SERVICES (VILLAGE OF SAUKVILLE & VILLAGE OF GRAFTON)

Wagner stated that the Village of Grafton will handle all permitting for the Village of Saukville. The Village of Grafton will provide good, professional service.

Wagner stated that this is proof that the communities can work together.

Wagner stated that new fees will need to be adopted to match the fees currently being charged in the Village of Grafton.

Wagner reported that this partnership will be a cost savings to the Village.

Wagner stated that attorneys for both communities have reviewed the agreement. This agreement would be effective beginning November 7, 2011 through December 31, 2012.

Wagner stated that she and Roy Wilhelm are covering the Economic Development responsibilities at this point.

Wagner said she was impressed with the Village of Grafton's operations.

Dickmann stated that she is looking forward to a good partnership with the Village of Grafton.

Caban/Sauer made a motion to recommend to the Village Board approval of the Intergovernmental Agreement for Building Inspection Services (Village of Saukville & Village of Grafton) as presented effective November 7, 2011. Motion carried.

Ord. #720 - Repealing and Recreating §72-8, §94-15 and §147-6 and Creating §72-10 - Building Permit Fees/Property Records Maintenance.

Wagner stated that in order to fulfill the agreement we need to set the Village's permit fees to match Grafton. Any future changes to plumbing or electrical fees would come back to the Village for review.

Wagner stated that this ordinance had been reviewed by legal counsel.

Hamann asked if there were any significant changes. Wagner stated that there were some increases and provided a few examples.

Wagner stated that we would also be adopting a Property Record Maintenance Fee currently used by Grafton.

Krocka/Caban made a motion to recommend to the Village Board to approve Ord. #720 - Repealing and Recreating §72-8, §94-15 and §147-6 and Creating §72-10 - Building Permit Fees/Property Records Maintenance. Motion carried.

CONVENE TO CLOSED EXECUTIVE SECTION PURSUANT TO §19.85 (1)(c) PERSONNEL

Krocka/Maglio made a motion to convene to Closed Executive Session pursuant to §19.85 (1)(c) Personnel. Motion carried at 6:26 p.m.

RECONVENE TO OPEN SESSION

Maglio/Caban made a motion to reconvene to Open Session. Motion carried at 7:22 p.m.

ACTION ON CLOSED SESSION MATTERS

None

2012 Budget Discussion (Workshop #2)

Krocka/Sauer made a motion to table the 2012 Budget Discussion (Workshop #2). Motion carried.

OTHER MATTERS

Wagner stated that the Village received a thank you note from the family of Shari Kirsch on the passing of her mother.

The Chamber of Commerce workshop scheduled for Wednesday, October 26th includes a presentation from Mike Weber. If anyone is interested in attending, please contact Mary Kay.

ADJOURNMENT

Krocka/Caban made a motion to adjourn. Motion carried at 7:24 p.m.

Mary K. Baumann
Deputy Clerk